

**Regular Meeting of the Alleghany County Water District Board of Directors
Tuesday August 8, 2023 Meeting was held at the Alleghany Firehouse and over phone**

1. Call to Order & Establish a Quorum The meeting was called to order by President Tobyn Mehrmann at 6:14 P.M.

Directors present: Tobyn Mehrmann, Robbin DeWeese; Brianne Price; G.M. Rae Bell, CWO Bruce Coons and Secretary Amber Mehrmann was present and took minutes. Member of the public Vicky Tenney and the engineer Chad Coleman were also present. Vice President Coral Spencer and Director Nancy Finney were absent.

2. Consent Calendar:

Motion was made to approve the consent calendar after corrections by Robbin DeWeese and Tobyn Mehrmann 2nd. **Ayes: Brianne Price, Robbin DeWeese and Tobyn Mehrmann Nos: 0 Absent: Nancy Finney and Coral Spencer Abstain: 0**

3. Engineer Chad Coleman Q. and A.

~ **Tank Repairs:** 'Everything is going as hoped.'

~ They will be working with the contractors and making sure all the parts are 'good'; also the contractors will extend the warranty by 3 years for new parts and 2 years for everything else after the work is done.

~ They will replace the panels 1 or 2 at a time; the panels will then be coated and the floor and ladder in the tank will also be replaced. There will be two independent inspectors to thoroughly check the coating.

~ Bruce asked about whether or not they would be putting anodes in. Chad explained that the project does not include this in the funding agreement. We have applied for funding for the anodes depending on the timing it may or may not be part of the initial repairs.

~ Vicky asked if the project would be completed before snow fall. Chad says it should begin 'soon', but did not have an exact date. He said they should begin around October or November.

~ Rae wondered if the question about the time of the warranty was holding up the project, but Chad stated that he didn't think this was the case.

~ Rae also asked if Chad, as the engineer, thought that the warranty offer the water district is getting is a good one. He said he thinks it is a good warranty offer and, again, feels that everything should hold up well.

~ Bri asked when the warranty would actually begin and Chad said the extended warranty begins on the day of the completion of the project.

~ A motion was made by Robbin DeWeese to accept the Warranty extension as proposed and Brianne Price 2nds.

.Ayes: Brianne Price, Robbin DeWeese and Tobyn Mehrmann Nos: 0 Absent: Nancy Finney and Coral Spencer Abstain: 0

~ Chad Coleman said that he would talk to the contractor on August 9, 2023, to let them know that the board met and agree with the warranty terms as proposed.

4. a. Correspondence~ The Library Lease came in.

b. SRF~ Still waiting for the funding agreement from the state. They keep stating it will happen in 'a month or two'.

c. CWO Report~ Total gallons pumped: 178,810 ; Gallons per minute : 138.6

~ The water samples were all clean.

~ Lead and Copper tests: The Copper was a little high at one location , but everything looks good.

~There is a new requirement by the state for the drought contingency plan. They want the report to include each customer's use. Bruce said it is difficult to collect this kind of data.
~Bruce stated that he will have everything caught up in a week.
~Bruce also installed a valve on the temporary tank.

G.M. Report~ No report other than what's already on the agenda.

d. Library Report~ None.

e. Park Report~ None

5. Unfinished Business

a) Customer Accounts/Billings/Disconnects: 6 accounts are over due.

b) Policies & Procedures & Ordinances: Nothing prepared for meeting.

c). Status of Insurance : Nothing to Report.

d). Adopt CWO Job Description: Tabled, waiting on CWO to provide documents requested in March.

5. New Business

a). Approve annual rental agreement with the county for the Library and historical church.

~The annual rent is \$1,500.

Robbin makes the motion to approve payment and Brianne Price 2nd. **Ayes: Brianne Price, Robbin DeWeese and Tobyn Mehrmann Nos: 0 Absent: Nancy Finney and Coral Spencer Abstain: 0**

c. Reaffirm Resolution 120 for clarity. It was agreed by consensus to approve the modified language.

6) Public Response Time: none

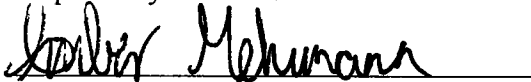
~ The weed eating at the pumphouse needs to be done; the yard is 'covered' in sweet peas.

7) Next meeting date, items for next agenda and adjournment:

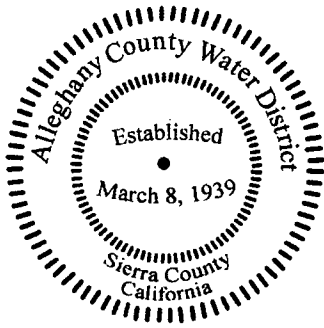
Next meeting will be on September 12, 2023; at 6:00 P.M.

There being no further business the meeting was adjourned at 6:51 P.M.

Respectfully Submitted:



Amber Mehrmann, Secretary



NOTICE

OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF ALLEGHANY COUNTY WATER DISTRICT

Date: Tuesday August 8, 2023 Time: 6:00 pm

Location: Alleghany Firehouse 105 Plaza Court with conference call option

Dial-in number (US): (978) 990-5144 Access code: 6919768#

All meeting documents available online: alleghanywater.org

Send an email to: alleghanywater@gmail.com for meeting notices.

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Directors in accordance with the Ralph M. Brown Act. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference in the box at the Post Office at the time of agenda posting or on the district's website: alleghanywater.org

1. Call to Order & Establish a Quorum

2. Consent Calendar

- a) Approval of agenda
- b) Reading and approval of the minutes for the regular meeting dated June 13, 2023 and the special meeting dated June 28, 2023.
- c) Ratification of Treasury Reports and bill payments for June and July 2023.

3. Engineer Chad Coleman will be in attendance to provide an update and answer questions about the status of the water tank repair project. (Suggest addressing agenda item 6. a) here).

4. Information/Discussion Items:

- a) Correspondence –
- b) SRF Projects Update – Still waiting for funding agreement from State.
- c) Board/Staff Reports – Chief Water Operator (CWO) & General Manager (GM)
- d) Historical Church/Library report –
- e) Park report

5. Unfinished Business (Discussion & Possible Action Items):

- a) Customer Accounts/Billings/Disconnects: Four accounts are over 60 days past due plus two over 90.
- b) Ordinances, Policies & Procedures and Bylaws: nothing prepared for meeting
- c) Status of insurance proposed insurance carrier change. – To be revisited in January keeping as a placeholder.
- d) Adopt CWO Job Description

6. New Business (Discussion & Possible Action Items):

- a) Respond to the tank contractor's offer to extend the tank warranty two years from the time the repairs are completed with another year added to all replaced parts (3 years on replaced parts).
- b) Approve annual rental agreement with the County for housing the library in the historical church.
- c) Reaffirm resolution no. 120 (language was re-written for better clarity based on conversation at June 28th special meeting with no change to authorized actions)

7. Public Response Time: The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote. Per the district's bylaws: complaints about board members or district staff are to be submitted in writing (not to be aired at meetings).

Next regular meeting date Sept 12, 2023. Agenda items:

8. Adjournment.

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Allegheny County Water District

Treasury Report

June 2023

MAIN CHECKING ACCOUNT Beginning Balance \$ 2,655.31

Deposits				Amount
Date	From:	For:		
6/1	Customers	Water		\$ 1,032.62
Deposits Total				\$ 1,032.62

Expenditures				Amount
Ck #	Date	To:	For:	
5800	6/1	AT&T		\$ 50.37
5801	6/1	Cranmer Engineering	Water Tests	\$ 110.00
5802	6/1	Edda Snyder	Bookkeeper May Bill - Gross \$200	\$ 184.70
5803	6/1	Edward Snyder	WDA May Bill - Gross \$189.50	\$ 175.00
5804	6/6	VOID		
5805	6/6	Bruce Coons	WDO May Bill - Gross \$508.94	\$ 344.40
EFT	6/22	PG&E Pumphouse		\$ 181.93
EFT	6/22	PG&E Tank Site		\$ 5.59
Expenditures/Transfers Total				\$ 1,051.99

RESERVE FUND SAVINGS ACCOUNT	
Contingency Fund	\$ 14,500.00
Equip. Maint. Fund	\$ 1,000.00
Interest earned	\$ 4.44
TOTAL	\$ 15,504.44

Ending Main Account Balance \$ 2,635.94
 Plus Undeposited Funds \$ 2,530.29
Operating Funds at month-end \$ 5,166.23

NON-ENTERPRISE ACCOUNT (Historical Church, Library & Park) Beginning Balance \$ 10,255.68

Deposits				Amount
Date	From:	For:		
Deposits Total				\$ -

Expenditures				Amount
Ck #	Date	To:	For:	
Expenditures Total				\$ -

Report Prepared by Edda Snyder
 Verified against Bank Statement

Ending Non-enterprise Account Balance \$ 10,255.68

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Historical Church Balance	\$ 5,387.00
Library Balance	\$ 2,853.64
Park Balance	\$ 2,015.04
Balance	\$ 10,255.68



Allegheny County Water District
Treasury Report

July 2023

MAIN CHECKING ACCOUNT **Beginning Balance \$ 2,635.94**

Deposits					Amount
Date	From:		For:		
7/26	Customers		Water	\$	1,475.61
7/26	Customers		Water	\$	769.68
7/26	Customers		Water	\$	631.08
7/26	Customers		Water	\$	285.50
Deposits Total \$					3,161.87

Expenditures					
Ck #	Date	To:	For:		
1153	7/3	Amber Mehrmann	Secretary	\$	90.00
5806	7/6	Bruce Coons	WDO June Bill - Gross \$508.94	\$	427.47
EFT	7/19	PG&E Pumphouse		\$	136.95
EFT	7/19	PG&E Tank site		\$	13.55
5807	7/20	AT&T		\$	9.69
5808	7/20	B&C	Chlorine	\$	31.34
5809	7/20	Cranmer Engineering	Water Tests	\$	400.00
5810	7/20	Edda Snyder	Bookkeeper June Bill - Gross \$200	\$	184.70
5811	7/20	Edward Snyder	WDA June Bill - Gross \$329.00	\$	303.83
EFT	7/28	EDD	Payroll liabilities	\$	100.92
EFT	7/28	EDD	Payroll liabilities	\$	80.09
5812	7/28	United States Treasury	Payroll liabilities	\$	382.90
EFT	7/31	Tri-Counties Bank	Service Charge	\$	10.95
Expenditures/Transfers Total \$					2,172.39

RESERVE FUND SAVINGS ACCOUNT	
Contingency Fund	\$ 14,500.00
Equip. Maint. Fund	\$ 1,000.00
Interest earned	\$ 4.44
TOTAL	\$ 15,504.44

Ending Main Account Balance \$ 3,625.42
Plus Undeposited Funds \$ 2,624.14
Operating Funds at month-end \$ 6,249.56

NON-ENTERPRISE ACCOUNT (Historical Church, Library & Park) **Beginning Balance \$ 10,255.68**

Deposits					Amount
Date	From:		For:		
Deposits Total \$					-

Expenditures					
Ck #	Date	To:	For:		
Expenditures Total \$					-

Report Prepared by Edda Snyder
Verified against Bank Statement

Ending Non-enterprise Account Balance \$ 10,255.68

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Historical Church Balance	\$ 5,387.00
Library Balance	\$ 2,853.64
Park Balance	\$ 2,015.04

Alleghany County Water District

RESOLUTION NUMBER 120

A RESOLUTION AUTHORIZING APPLICATION FOR FINANCIAL ASSISTANCE TO REPAIR THE DISTRICT'S WATER STORAGE TANK AND TO APPOINT AN AUTHORIZED REPRESENTATIVE

1. The Alleghany County Water District (the "Entity") has the authority to construct, operate, and maintain California Water System ID# 4600012
2. The Water Storage tank put into service in 2018 for the Water System reference above started to leak while still under warranty.
3. The Entity lacks the expertise and resources to oversee the warranty repairs and to ensure that the problem that caused the problem is properly mitigated.
4. Phase 1 of the Bolted Steel Tank Warranty Repairs (Soft Costs) is being funded through a Technical Assistance Request already approved by the State of California Water Quality Control Board's Dept. of Finance but additional funding for anticipated Hard Costs not covered by the warranty is anticipated.
5. An "Authorized Representative" is required to carry this resolution forward.

BE IT RESOLVED by the Alleghany County Water District Board of Directors that, the General Manager (the "Authorized Representative") or designee is hereby authorized and directed to sign, for and on behalf of the Entity, a Financial Assistance Application for a financing agreement from the State Water Resources Control Board , Urgent Drinking Water Needs, for anticipated expenses related to the Bolted Steel Tank Warranty Repairs (Phase 2) (the "Project").

This Authorized Representative, or his/her designee, is designated to provide assurances, certifications and commitments required for the financial assistance application, including executing a financial assistance agreement from the State Water Resources Control Board and any amendments or changes thereto.

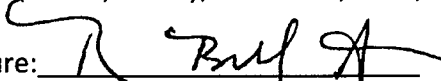
The Authorized Representative, or his/her designee, is designated to represent the Entity in carrying out the Entity's responsibilities under the financing agreement, including certifying disbursement requests on behalf of the Entity and in compliance with applicable state and federal laws.

CERTIFICATION

I do hereby certify that the foregoing is a full, true and correct copy of a resolution duly and regularly adopted at a meeting of the Alleghany County Water District held on June 28, 2023

By the following vote:

Ayes: DeWeese, Finney, Merhman, Price, Spencer

Signature: 
By: Rae Bell Arbogast, Deputy Secretary

