

**Special Meeting of the Board of Directors of Alleghany County Water District**

**Wednesday March 29, 2023 at 6:00 P.M.**

**Held at the Firehouse and over the phone.**

**Call to Order and Establish a Quorum:** Present Directors Tobyn Mehrmann; Nancy Finney,

Coral Spencer, Brianne Price and Robbin DeWeese were present.

Also present were GM Rae Bell; CWO Bruce Coons ; and Secretary Amber Mehrmann (who took the minutes) and Member for the public Vicky Tenney.

The meeting was called to order by President Mehrmann at 6:09 P.M.

**2).Action Item: Review insurance quote form Golden State Risk Management Authority:**

There was a discussion about the quote from Golden State Risk Management Authority. It was noted that the insurance limits were much higher than the current policy for an estimated \$700 more per year. It was noted that the quote is not firm because of the time-frame of one year. Rae Bell explained that the current carrier is much more difficult to deal with than Golden State RMA. They have covered Pliocene Ridge CSD since it was formed. She requested a quote from them for ACWD in 2015 or 2016 and at that time they were not willing to cover ACWD because of a few concerns. Those concerns have since been addressed. It was decided to give the current insurance company should get the year in advance notification that ACWD want to switch carriers, required now and in doing so, gives the board more time to look around and make a decision on insurance. Coral Spencer made the motion and Nancy Finney 2nds .Ayes:

**Tobyn Mehrmann, Brianne Price, Robbin DeWeese Coral Spencer and Nancy Finney**

**Nays: 0 Absent: Abstain: 0**

**3). Tank Repair Update:** Rae Bell reported that the warranty claim letter had been submitted to BRCO by ACWD's attorney and BRCO responded right away saying that the subcontractor: Thomspson Tank thinks that a partial replacement is still a viable way to fix the tank. They also offered to extend the warranty for two years. Chad Coleman, ACWD's engineer for the Ram Spring Project is working on a "Punch list" for the contractor. A request for technical assistance so that Chad can be paid to oversee the repair work has been submitted to the State, and they have indicated that it will be approved. A draft scope of work for the TA request was sent to ACWD's water operators for review as well.

Chad thinks we should request an additional five-years on the warranty. He is also looking into a way to have the State pay for additional cathodic protection (besides changing out the ladder to a fiberglass one), this is holding up the response to BRCO. We need to respond ASAP so that the parts can be manufactured.

~The replacement needs to happen when there is good weather, hopefully this summer.

There being no further business, the meeting was adjourned at 6:36 P.M.

Respectfully submitted:

Amber Mehrmann, Secretary



# Alleghany County Water District

P.O. Box 860, Alleghany, CA 95910 ~ alleghanywater@gmail.com ~ Phone 530-287-3204

~ Established March 8, 1939 ~

## CERTIFICATE OF POSTING

I, Amber Merhmann certify that the following document was posted on behalf of Alleghany County Water District, Sierra County California:

Agenda and meeting packet <sup>Special</sup> Regular Meeting, Meeting Date 3/29/23

In the following location(s):

Alleghany Post Office Bulletin Board (packets put in box for the public) and On the door of the Alleghany Firehouse (meeting location)  
Emailed to email list as well.  
Website

On 3/27/23 (date)

A copy of which is attached hereto and by reference made a part herof.

Signed under penalty of perjury: X AMM

~~Amber Merhmann~~ R & Bell Anagnost

# NOTICE

## OF SPECIAL MEETING OF THE BOARD OF DIRECTORS

### OF ALLEGHANY COUNTY WATER DISTRICT

Date: Wednesday March 29, 2023 Time: 6:00 pm

At the Firehouse 105 Plaza Court Alleghany and by

Phone Conference - Dial-in number (US): (978) 990-5144 Access code: 6919768#

All meeting documents available online: [alleghanywater.org](http://alleghanywater.org)



Send an email to: [alleghanywater@gmail.com](mailto:alleghanywater@gmail.com) for meeting notices.

This agenda has been prepared and posted at least 24 hours prior to this special meeting of the Board of Directors in accordance with the Ralph M. Brown Act. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference in the box at the Post Office at the time of agenda posting or on the district's website: [alleghanywater.org](http://alleghanywater.org)

### 1. Call to Order & Establish a Quorum

### 2. Action items:

- a. Review insurance quote from Golden State Risk Management Authority and decide if notice should be given to switch RMA's next year (one-year notice required). Financial review will be part of this analysis. Documents to be provided before the meeting.

### 3. Discussion item: Update on water tank warranty claim.

### 4. Adjourn

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2023 current vs quote

Current Coverage	limit	Golden State RMA	PAID	Notes
Property	\$ 1,260,514	\$ 60,000,000	Most recent year	\$ 6,897.00 \$5,705 + \$1,191.73 for workers comp
Cyberliability	\$ 1,000,000	\$ 12,000,000	Quote GRSMA	\$ 7,589.00 NOT a guaranteed premium since it is for next yr.
Crime	\$ 250,000	\$ 15,000,000		
General liability	\$ 1,000,000	\$ 50,000,000		Approximately \$700 per year more for GRSMA

**Alleghany County Water District  
Profit & Loss Budget vs. Actual  
July 2022 through March 2023**

4:17 PM  
03/28/23  
Accrual Basis

approx 66% through year

Ordinary Income/Expense	Jul '22 - ...	Budget	\$ Over ...	% of ...
Income				
4000 · Operating Income	17,621.21	28,684.00	-11,062.79	61.4%
4100 · Metered Water Sales	2,238.82	4,300.00	-2,061.18	52.1%
4200 · Property Tax Revenue	50.00			
4300 · Connection Fees	193.06	200.00	-6.94	96.5%
4800 · Customer Fees	20,103.09	33,184.00	-13,080.91	60.6%
Total 4000 · Operating Income	20,103.09	33,184.00	-13,080.91	60.6%
5000 · Other Income Water Operation	1.00	240.00		100.0%
5200 · Miscellaneous Income	240.00	240.00	0.00	100.0%
5300 · Hist. Church Admin	241.00	240.00	1.00	100.4%
Total Income	20,344.09	33,424.00	-13,079.91	60.9%
Gross Profit	20,344.09	33,424.00	-13,079.91	60.9%
Expense				
5999 · Staff expense summary account	7,598.83	12,000.00	-4,401.17	63.3%
6000 · Payroll Expenses	563.99	700.00	-490.00	30.0%
6001 · Payroll tax expense	210.00			
6061 · Secretary	8,372.82	12,700.00	-4,327.18	65.9%
Total 5999 · Staff expense summary account	8,372.82	12,700.00	-4,327.18	65.9%
6100 · Professional Services	2,950.00	3,100.00	-150.00	95.2%
6120 · Independent Auditor	2,950.00	3,100.00	-150.00	95.2%
Total 6100 · Professional Services	2,950.00	3,100.00	-150.00	95.2%
6170 · SRF Spring Project Expenses	325.00			
6170a · Spring Project Administration	325.00			
Total 6170 · SRF Spring Project Expenses	325.00			
6200 · Utilities	454.69	528.00	-73.31	86.1%
6210 · Telephone	1,676.64	2,500.00	-823.36	67.1%
6220 · PG & E	296.32	600.00	-303.68	49.4%
6230 · Propane	2,427.65	3,628.00	-1,200.35	66.9%
Total 6200 · Utilities	2,427.65	3,628.00	-1,200.35	66.9%
6300 · Water Operation	616.53	1,500.00	-883.47	41.1%
6301 · Mileage	1,040.00	1,382.00	-342.00	75.3%
6302 · Water Tests	383.85	1,850.00	-1,691.58	8.6%
6303 · System Repair & Maintenance	542.27	1,850.00	-1,307.73	29.3%
6304 · Chemicals	38.99	1,000.00	-961.01	3.9%
6305 · Fees & Licenses	772.88	700.00	72.88	110.4%
Total 6300 · Water Operation	3,010.67	6,432.00	-3,421.33	46.8%
6500 · Office Expense	892.00	971.00	-79.00	91.9%
6550 · Computer	210.75	125.00	85.75	168.6%
6555 · Office Supplies	105.65	267.00	-161.35	39.6%
6560 · Postage	1,208.40	1,363.00	-154.60	88.7%
Total 6500 · Office Expense	1,208.40	1,363.00	-154.60	88.7%
6700 · Insurance	4,822.98	5,700.00	-877.02	84.6%
7000 · Other Operating Expenses	0.00	72.00	-72.00	0.0%
7011 · Rent Expense	215.00	429.00	-214.00	50.1%
7020 · Dues and Subscriptions				

This interim financial report is for managerial purposes only. It may not include certain routine accruals and adjustments.

**Alleghany County Water District**  
**Profit & Loss Budget vs. Actual**  
July 2022 through March 2023

	Jul '22 -...	Budget	\$ Over ...	% of ...
7070 · Interest Expense	86.26			
Total 7000 · Other Operating Expenses	301.26	501.00	-199.74	60.1%
Total Expense	23,418.78	33,424.00	-10,005.22	70.1%
Net Ordinary Income	-3,074.69	0.00	-3,074.69	100.0%
Other Income/Expense				
8000 · Hist. Church Income				
8000a · Hist Church Rental Income	0.00	1,500.00	-1,500.00	0.0%
Total 8000 · Hist. Church Income	0.00	1,500.00	-1,500.00	0.0%
Total Other Income	0.00	1,500.00	-1,500.00	0.0%
Other Expense				
9000 · Hist. Church Expenses	250.00	250.00	0.00	100.0%
9000a · Hist. Church Insurance	240.00	240.00	0.00	100.0%
9000c · Hist Church Administration Fee	30.45	200.00	-169.55	15.2%
9000d · Utilities Hist. Church	15.00			
9000e · Repairs & Maint. Hist. Church	0.00	1,500.00	-1,500.00	0.0%
9000f · Supp & Small Equip Hist Church	506.95			
Total 9000 · Hist. Church Expenses	1,042.40	2,190.00	-1,147.60	47.6%
9050 · Library Expenses	0.00	500.00	-500.00	0.0%
9050a · Library supplies & small equip.	0.00	500.00	-500.00	0.0%
Total 9050 · Library Expenses	0.00	500.00	-500.00	0.0%
9100 · Park Expenses	0.00	150.00	-150.00	0.0%
9100c · Park Supplies and Maintenance	0.00	150.00	-150.00	0.0%
9100e · Solid Waste Fee Park	106.99	92.00	14.99	116.3%
Total 9100 · Park Expenses	106.99	242.00	-135.01	44.2%
Total Other Expense	1,149.39	2,932.00	-1,782.61	39.2%
Net Other Income	-1,149.39	-1,432.00	282.61	80.3%
Net Income	-4,224.08	-1,432.00	-2,792.08	295.0%

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**Alleghany County Water District  
Balance Sheet  
As of March 28, 2023**

Accrual Basis

03/28/23

4:16 PM

Mar 28, 23

<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	1110 · Main - tri counties checking
15,500.62	1111 · Reserve Fund Savings
8,755.68	1112 · Non-enterprise checking
100.00	1113 · CASH
<b>Total Checking/Savings</b>	
27,588.09	
<b>Total Current Assets</b>	
27,588.09	
<b>Fixed Assets</b>	
1500 · Fixed Assets	
1505 · Land	
1510 · Buildings	
1515 · Water System	
1515b · Water Tank	
927,905.75	1515c · Ram Spring Renovation
61,567.09	1515 · Water System - Other
518,000.00	<b>Total 1515 · Water System</b>
1,507,472.84	
1,579.14	1520 · Equipment
	1550 · Construction in Progress
	1550a · Construction in Progress Spr...
	1550 · Construction in Progress - Ot...
153,273.87	<b>Total 1550 · Construction in Progress</b>
1,950.00	
155,223.87	<b>Total 1500 · Fixed Assets</b>
1,787,019.35	
-12,823.00	1600 · Accumulated Depreciation
-12,823.00	1600a · Acc. Depreciation Buildings
-569,800.00	1600b · Accumulated Depreciation Sys...
-582,623.00	<b>Total 1600 · Accumulated Depreciation</b>
1,204,396.35	<b>Total Fixed Assets</b>
<b>1,231,984.44</b>	<b>TOTAL ASSETS</b>
	<b>LIABILITIES &amp; EQUITY</b>
	<b>Liabilities</b>
	Current Liabilities
	Accounts Payable
3,987.50	2000 · Accounts Payable
3,987.50	<b>Total Accounts Payable</b>
	Other Current Liabilities
447.41	2401 · Payroll Liabilities
447.41	<b>Total Other Current Liabilities</b>
4,434.91	<b>Total Current Liabilities</b>
4,434.91	
	<b>Total Liabilities</b>
	Equity
	3200 · Retained Earnings
1,234,007.35	3210 · Investment in Fixed Assets
-4,224.08	<b>Net Income</b>
1,227,549.53	<b>Total Equity</b>
<b>1,231,984.44</b>	<b>TOTAL LIABILITIES &amp; EQUITY</b>

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