

**MINUTES OF THE REGULAR MEETING OF THE
ALLEGHANY COUNTY WATER DISTRICT**

January 6, 2009

The meeting was called to order at 7:33pm by Chairman Hauck

Present: Directors Hauck, Arbogast, Downey, and Gray. Also present was Robin DeWeese to be sworn in as a new Director to the Board of the Alleghany County Water District

The first order of business was to swear in Jessica Gray for her new term of office that runs from 12-5-08 to 12-7-2012. Also Robin DeWeese was sworn in as Director, filling the term of Bruce Coons who resigned

The minutes from the meeting on December 9, 2008 were read and approved as read

Correspondence:

1. Letter from CA State Controller, re: new provisions for construction cost accounting
2. Letter from PG&E re: key for the locked gate to the Cumberland Tunnel
3. Miscellaneous newsletters, magazines, product information, and training class information.

Reports:

1. Water test results for December were absent, raw water report 56.0/103.3/47.8

2. Treasury Report:

Bank of America	- \$ 13117.85
Umpqua Bank	- \$ 2535.53
On hand for deposit	- \$ <u>282.30</u>
Total	- \$ 15935.68

Chairman's Report:

The Air Tool Store in Sacramento is still waiting to receive the repair kits for the Air Compressor. There are 2 on order and they will ship them as soon as they receive them. The tank was shocked again with chlorine.

Operator's Report:

The filters are getting clogged up more frequently. The district needs to order new filters. The Chairman cleaned the road to the tank of all the built-up snow. This will make access to the tank easier.

Church Report: Several Clampers were in town for the kids Xmas party last month and they stated the Clampers would be willing to help with some of the upcoming work on the Church and the window glass replacement. The glass has been ordered and paid for but winter weather will hold up the repairs. It was suggested that Lee Adams, our new Supervisor, should be contacted for help with some grant money for historical buildings.

Public Response: None

New Business: None

Unfinished Business: None

Claims:

December/January

PG&E	Pump house	240.22
PG&E	Church	9.76
Premium Assnt	ins payment	264.05
Donna Hauck	contract	400.00
Bruce Coons	contract	175.00
Bruce Coons	Mileage	52.52
Hach Co	chart paper	73.87
Staples	stamps, supplies	51.09
Joe Hauck	mileage	25.05

Director Arbogast moves to approve all claims. Director Downey seconds. Ayes, Arbogast, Downey, Gray, DeWeese. Abstain, Hauck

This meeting adjourned at 8:00pm. Next meeting will be scheduled for February 3, 09

Submitted,
Donna Hauck, Secretary



**MINUTES OF THE REGULAR MEETING OF THE
ALLEGHANY COUNTY WATER DISTRICT**

February 3, 2009

The meeting was called to order at 7:40pm by Vice-Chairman Arbogast

Present: Directors Arbogast, Downey, DeWeese and Gray. Absent, Director Hauck Also present Bruce Coons and Wayne Babros

The minutes from the meeting on January 6, 2009 were read and approved as read

Correspondence:

1. Letter from Department of Water Resources/Annual Water Production Report
2. CA Department of Public Health/2008 Annual Report
3. Letter from FGL Environmental/Bid for Water Testing
4. Miscellaneous newsletters, magazines, product information, and training class information.

Reports:

1. Water test results for January were absent, raw water report 45.3/27.1

2. Treasury Report: Bank of America	- \$ 13414.41
Umpqua Bank	- \$ <u>2526.66</u>
Total	- \$ 15941.07

Chairman's Report: None, Chairman absent

Operator's Report: Everything going well

Church Report: None

Public Response: None

New Business:

New Board Member Robin DeWeese had a form 700, Statement of Economic Interest for new board members to fill out.

Unfinished Business: None

Claims:

PG&E	Pump house	302.67
PG&E	Church	8.85
Premium Assnt	ins payment	264.05
Donna Hauck	contract	400.00
Bruce Coons	contract	175.00
Bruce Coons	mileage	51.00
Harrington	filters	213.25
Postmaster	stamps	84.00
Bob Hale	meter rdg	50.00

Director Downey moves to approve all claims. Director DeWeese seconds. Ayes, Arbogast, Downey, Gray, DeWeese.

This meeting adjourned at 8:00pm. Next meeting will be scheduled for March 3, 09

Submitted, Donna Hauck, Secretary *Donna Hauck*

**MINUTES OF THE REGULAR MEETING OF THE
ALLEGHANY COUNTY WATER DISTRICT
March 3, 2009**

The meeting was called to order at 7:35pm by Chairman Hauck.

Present: Directors Arbogast, DeWeese and Hauck. Absent but excused, Director Gray and Downey and Bruce Coons.

The minutes from the meeting on February 3, 2009 were read and approved as read

Correspondence:

1. Letter from State Water Resources Control Board
2. Capital One 2008 Year-End Summary
3. Letter from California Rural Water Association
4. Miscellaneous newsletters, magazines, product information, and training class information.

Reports:

1. Water test results for February were absent, raw water report 6.4/19.2
2. Treasury Report: Bank of America - \$ 13398.39
Umpqua Bank - \$ 2517.79
Total - \$ 15916.18

Chairman's Report:

1. Requested that Bruce change out the filters at the pump house. Bruce reported that he and Burns have already done that.
2. Discussed the need for the Board to set up a special meeting to review the Districts Ordinances and recommend changes and updates. This meeting will be held on Tuesday, March 24th at 6:00pm at the Firehouse.
3. The kits that were ordered for re-building the generator have still not been received.
4. E-mail received from John Lewis of Mountain View Services in Colorado saying he would be in Northern CA next week and wanted to know if we needed our Memcor Equipment serviced. He would be able to do the service the second week of March and we would be able to split the travel costs 3 ways. Director Arbogast moves to schedule the service call with John Lewis for the Memcor Equipment. Director DeWeese seconds. Ayes, unanimous.

Operator's Report:

1. The large generator went out because of the cold weather. Bruce will start it at 1 hour increments to keep it warm. It does need to be serviced.
2. The roof on the pump house needs to be replaced. We have all the materials but need the weather to warm up before it can be done.
3. The Filter in the intake tube to the chlorinator got plugged. It needed to be cleaned out.
4. Bruce expressed concern over the large amounts of water we were pumping this last month.
5. The automatic quarterly order of chemicals from Hach Co. will not be renewed in May until we use up the extras we have accumulated.
6. Bruce will pick up Chlorine tomorrow when he takes in the water tests.
7. Discussion on Bruce and Burns attending the CRWA 2009 Conference in South Lake Tahoe on April 28-30, 2009. The conference is fully paid by the State of Ca grant funds. This will give them the required amount of contact hours needed for renewing their licenses.

Church Report: None
Public Response: None

New Business: None

Unfinished Business: None

Claims:

PG&E	Pump house	255.54
PG&E	Church	8.87
Cranmer Eng.	Pepaid Tests	400.00
Premium Assnt	ins payment	264.05
Donna Hauck	contract	400.00
Bruce Coons	contract	175.00
Bruce Coons	mileage	54.04
Joe Hauck	mileage	48.50
Steve Hauck	labor	20.00
Hach Co	chemicals	147.19
Postmaster	stamps	84.00
Bob Hale	meter rdg/labor	60.00
Staples	office supplies	5.19

Director Arbogast moves to approve all claims. Director DeWeese seconds. Ayes, Arbogast, DeWeese. Abstain, Hauck

This meeting adjourned at 8:30pm. Next meeting will be scheduled for April 7, 09 and a special meeting scheduled for March 24th at 6:00pm

Submitted, Donna Hauck, Secretary



**MINUTES OF THE SPECIAL MEETING OF THE
ALLEGHANY COUNTY WATER DISTRICT**

March 24, 2009

The purpose of this special meeting is to review the District's governing Ordinances and make recommendations for changes as needed.

The meeting was called to order at 6:03pm by Chairman Hauck.

Present: Directors Arbogast, DeWeese, Gray and Hauck. Absent but excused Director Downey.

Discussion held on provisions in Ordinance #3 "An Ordinance Establishing Rates, Rules and Regulations for Water Service by the Alleghany County Water District".

1. The Directors looked at Article 3, Section 302, Water Superintendent – Duties. Wording to be changed to –Water Treatment Operator – Duties. The Water Treatment Operator shall regularly inspect all physical facilities related to the District water system, to see that they are in good repair and proper working order, and to note violations of any water regulations. The Water Treatment Operator shall be licensed by the State of California and shall keep the water system in compliance with all State and Federal Regulations. The Water Treatment Operator shall report to and be supervised by the Chairman of the Board of Directors of the Alleghany County Water District.

2. Ordinance #3, Article 7-Meters, Section 706, Meter Tests – Deposit, shall be changed to "All meters will be tested prior to installation and no meter will be installed which registers more than two percent (2%) fast. If a customer desires to have the meter serving his premises tested, he shall have to bear the cost of the meter test."

3. Ordinance #3, Article 16, Rates. Section 1601, Unmetered Rate Schedule shall have an addition to read: Trucks filled for outside agencies or contractors shall be billed according to this rate schedule:

1500 gallons	\$10.00
2000 gallons	\$15.00
3000 gallons	\$20.00
4000 gallons	\$25.00

4. Ordinance #7, Article 16, Rates, Section 1601, Installation Charges for Service and Meter shall be changed to read: Rates for connection charges for new service and meters will be a flat rate fee of \$1,000. Installation of service to be handled by a licensed contractor at the expense of the water customer.

These Ordinance changes will be presented to the Board for adoption at the next regular meeting to be held on April 7th, 2009.

This meeting adjourned at 7:30pm. Next meeting will be scheduled for April 7, 2009.
Submitted, Donna Hauck, Secretary



**MINUTES OF THE REGULAR MEETING OF THE
ALLEGHANY COUNTY WATER DISTRICT**

April 7, 2009

The meeting was called to order at 7:36pm by Chairman Hauck.

Present: Directors DeWeese, Gray and Hauck. Absent but excused, Director Downey and Arbogast. Also present Bruce Coons.

The minutes from the meeting on March 3rd and special meeting on March 24th, 2009 were read and approved as read

Correspondence:

1. California Department of Public Health annual report
2. Department of Water Resources annual statistics report
3. Letter from California Rural Water Association
4. Letter from Sierra County Board of Supervisors
5. Letter from Morrison Forestry Services re: Church property, fire safe council
6. Confirmation of filing Statement of Facts with CA Secretary of State
7. Confirmation of filing annual water statistics report
8. Miscellaneous newsletters, magazines, product information, and training class information.

Reports:

1. Water test results for March were absent, raw water report 88.5/12.4
2. Treasury Report: Bank of America - \$ 14328.44
 Umpqua Bank - \$ 2508.32
 Total - \$ 16836.76

Chairman's Report:

1. The new filters are installed. Nothing else to report from the Chairman.

Operator's Report:

1. John Lewis was up to service the Memcor equipment. Bruce worked with him on the service. It was recommended that we replace the membranes. We have 3 and the cost will be \$1000.00 apiece *an eye wash*
2. Bruce and Burns have started a flushing program, which is required by OSHA.
3. Bruce will be starting an on-line training course on April 9th. The course is for continuing education hours.
4. One of our collectors needs to be removed, cleaned and re-set to avoid loss of water.

Church Report: None

Public Response: None

Unfinished Business:

1. Ordinance # 24 is presented to the Board for approval. This ordinance update was tabled from the special meeting of March 24th. Ordinance #24 **"AN ORDINANCE AMENDING ORDINANCE NO.3 ENTITLED "AN ORDINANCE ESTABLISHING RATES, RULES AND REGULATIONS FOR WATER SERVICE BY THE ALLEGHANY COUNTY WATER DISTRICT"** The ordinance was read to the Board. Director DeWeese moves to adopt Ordinance #24. Director Gray seconds. Ayes, unanimous.

2. Ordinance # 25 is presented to the Board for approval. This ordinance update was tabled from the special meeting of March 24th. Ordinance #25 **"AN ORDINANCE AMENDING ORDINANCE NO. 7 WHICH AMENDS ORDINANCE NO. 3 ENTITLED "AN ORDINANCE ESTABLISHING RATES, RULES AND REGULATIONS FOR WATER SERVICE BY THE ALLEGHANY COUNTY WATER DISTRICT"** The ordinance was read to the Board. Director DeWeese moves to adopt Ordinance #25. Director Gray seconds. Ayes, unanimous.

New Business: Statement of Economic Interest Forms were received from Sierra County for the Board members to fill out and sign. The Secretary will return them in the mail.

Claims:

PG&E	Pump house	350.01
PG&E	Church	9.47
Premium Assnt	ins payment	264.05
Donna Hauck	contract	400.00
Bruce Coons	contract	175.00
Bruce Coons	mileage	60.10
Bob Hale	meter rdg/labor	50.00
Staples	office supplies	15.16
CA Rural Water Assoc	annl dues	135.00
Ferguson Ent.	Water box	39.46 (bill sent to Mike Miller)
B&C	misc. supplies	42.44
Air Tool	re-built kits	407.79 (approved to be paid on Capitol One Card)
John Lewis	service call	1792.38 (approved to be paid on Capitol One Card)

Director DeWeese moves to approve all claims. Director Gray seconds. Ayes, Gray, DeWeese, Hauck

This meeting adjourned at 8:35pm. Next meeting will be scheduled for May 5, 09.
Submitted, Donna Hauck, Secretary



**MINUTES OF THE REGULAR MEETING OF THE
ALLEGHANY COUNTY WATER DISTRICT**

May 5, 2009

The meeting was called to order at 7:35pm by Chairman Hauck.

Present: Directors DeWeese, Gray, Downey and Hauck. Absent but excused, Director Arbogast. Also present Bruce Coons.

The minutes from the meeting on April 7, 2009 were read and approved as corrected, Operator's Report, #2 should say that an eye wash flushing program has been started.

Correspondence:

1. USDA letter about audit reports
2. USDA letter about upcoming semi-annual grant/loan payment
3. Letter from Brown's Gas Co.
4. Letter from Sierra County Auditor with Tax Distribution.
5. Insurance renewal papers from Wells Fargo Insurance.
8. Miscellaneous newsletters, magazines, product information, and training class information.

Reports:

1. Water test results for April 15th raw water report 27.1. Test results for May not in yet.

2. Treasury Report: Bank of America	- \$ 10593.89
Umpqua Bank	- \$ 2499.45
Tax Check	<u>- \$ 1226.46</u>
Total	- \$ 14319.80

Chairman's Report:

1. The chlorine reader went out. Called Hach Co. with the error code and they indicated that the circuit board and the unit that holds lights went out and we would need a new one. Bruce and Burns checked it out and changed the light bulbs and the system is up and running.
2. The chairman has asked our serviceman John Lewis to provide an estimate for replacing and upgrading equipment in the pump house for possible grant funds from the state. .

Operator's Report:

1. Bruce went to a training conference held in Lake Tahoe from April 28-30th. During his absence the Chairman took the readings. The tank had to be shocked. Bruce reported that we have finally received the kits for re-building our compressors. I has been finished and 1 more to be done. We had a lot of water this past week so the collectors have plugged up and will have to be cleaned.
2. Conference report: Bruce needs 12 contact hours for renewal of his D-1 license but it was learned at the conference that both Bruce and Burns will have to take the D-2 license test. This requires 36 contact hours. Burns is taking a class on-line and Bruce will also. They should have enough hours to take the exam in March, 2010.

Church Report: None

Public Response: None

Unfinished Business: None

Claims:

PG&E	Pump house	259.53
PG&E	Church	8.87
Premium Assnt	ins payment	264.05
Donna Hauck	contract	400.00
Bruce Coons	contract	175.00
Bruce Coons	mileage	49.49
Bob Hale	meter rdg/labor	50.00
Staples	office supplies	26.30
Ferguson Ent.	Water box	39.46 (bill sent to Mike Miller)
B&C	misc. supplies	39.82
Bruce Coons	adv on conf exp	200.00
Siemens	chemicals	176.18

Director Downey moves to approve all claims. Director Gray seconds. Ayes, unanimous

This meeting adjourned at 8:25pm. Next meeting will be scheduled for June 2, 09.

Submitted, Donna Hauck, Secretary



**MINUTES OF THE REGULAR MEETING OF THE
ALLEGHANY COUNTY WATER DISTRICT**

June 2, 2009

The meeting was called to order at 7:40pm by Chairman Hauck.

Present: Directors DeWeese, Downey, Arbogast and Hauck. Absent but excused, Director Gray. Also present Bruce Coons.

The minutes from the meeting on May 5, 2009 were read and approved.

Correspondence:

1. Letter from Analytical Services, Inc.
2. Letter from CA Rural Water Assoc.
3. Signed Agreement from Fire Safe Council
4. Miscellaneous newsletters, magazines, product information, and training class information.

Reports:

1. Water test results for May were absent. raw water report 45.3/absent, 45.3/1.0 Test results for June not in yet.

2. Treasury Report: Bank of America	- \$ 10195.53
Umpqua Bank	- \$ <u>2490.59</u>
Total	- \$ 12686.12

Chairman's Report:

1. The bids are in for the new equipment needed for the pump house. The total is \$19978.85

Operator's Report:

1. Everything running smoothly at the pump house and throughout the system.
2. The pump house will need to be weeded as soon as possible. The park also needs some attention. Bruce will check with Bob Hale about his availability.

Church Report:

1. Ray Arbogast has received an offer to help with the replacement of glass in the windows from one of the clampers who comes to Alleghany on a regular basis. Rae would like to check with the glass company first before we schedule anything.
2. We need to check with Supervisor Huebner about the library contract. We have not received a check from the county

Public Response: None

Unfinished Business: None

New Business: None

Claims:

PG&E	Pump house	254.40
PG&E	Church	8.86 ⁶⁸
Donna Hauck	contract	400.00
Bruce Coons	contract	175.00
Bruce Coons	mileage	55.65
Bob Hale	meter rdg/labor	50.00
Staples	office supplies	26.30

B&C	misc. supplies	12.97
Capital One	conference	193.31
USDA	semi annl pmt	3390.00
Postmaster	postage	88.00
Hach Co	chemicals	105.47
Staples	misc office supp	81.57

Director DeWeese moves to approve all claims. Director Downey seconds. Ayes, unanimous

This meeting adjourned at 8:15pm. Next meeting will be scheduled for July 7, 09.
Submitted, Donna Hauck, Secretary

Donna Hauck

**MINUTES OF THE REGULAR MEETING OF THE
ALLEGHANY COUNTY WATER DISTRICT**

July 7, 2009

The meeting was called to order at 7:35pm by Chairman Hauck.

Present: Directors DeWeese, Gray and Hauck. Absent but excused, Directors Downey and Arbogast. Also present Bruce Coons.

The minutes from the meeting on June 2, 2009 were read and approved.

Correspondence:

1. Letter from Wells Fargo Insurance Co.
2. Letter from CA Rural Water Assoc.
3. Miscellaneous newsletters, magazines, product information, and training class information.

Reports:

1. Water test results for June were absent. Raw water report for June 5, 62.4/absent, raw water report for June, 200.5/absent. Test results for July not in yet.

2. Treasury Report: Bank of America	- \$ 8494.82
Umpqua Bank	- \$ <u>2481.41</u>
Total	- \$ 10976.23

Chairman's Report:

1. Bob Hale is working on the collectors at the pump house. The weed eating is not finished as yet.

Operator's Report:

1. Bruce replaced the water meter at Lucretia Miller's house.
2. The Chairman rebuilt the filter inside the chlorine tank but it broke again. Bruce installed another one and it is working without any problems at this time.
3. Bruce asked for permission to submit a form for TMF which was an informational form for Public Water Systems to be sent to the California Dept. of Public Health. Director Gray moves to approve the submission of the form for TMF. Director DeWeese seconded. Ayes, unanimous

Church Report: None

Public Response: None

Unfinished Business: None

New Business:

1. The proposed budget for fiscal year 2009/2010 is distributed to the Board members. A discussion follows on the previous year's budget and costs incurred by the district. The proposed budget was discussed line item by line item. The budget will be tabled until the next meeting for further discussion and adoption.

**MINUTES OF THE REGULAR MEETING OF THE
ALLEGHANY COUNTY WATER DISTRICT**

August 11, 2009

The meeting was called to order at 7:33pm by Chairman Hauck.

Present: Directors DeWeese, Gray, Downey and Hauck. Absent but excused, Director Arbogast. Also present Bruce Coons.

The minutes from the meeting on July 7, 2009 were read and approved.

Correspondence:

1. Letter from PG&E.
2. Letter from CA Rural Water Assoc.
3. E-mail from UBPro about new version of billing software
3. Miscellaneous newsletters, magazines, product information, and training class information.

Reports:

1. Water test results for July were absent. Raw water report for July was absent. Test results for August were absent, raw water 40.6/absent.

2. Treasury Report: Bank of America	- \$ 8955.14
Umpqua Bank	- \$ <u>2472.54</u>
Total	- \$ 11427.68

Chairman's Report:

1. We lost the air compressor valves. The company sent the wrong ones. Bruce will go to Sacramento to get the right parts.
2. The Chairman needs to buy 2 sacks of cement so Bob can finish his work on the collectors at the pump house. The Chairman has asked permission to buy a new compressor as our old one blew up. Director Downey moves to have the Chairman buy a new compressor. Director Gray seconds. Ayes, unanimous.

Operator's Report:

1. On July 15, 09 Bruce replaced the parts ordered for the Memcor machine but still needs a scamatic for the other parts.
2. Bruce gave a report to the Board about his repair project at the pump house. One of the compressors has blown up.

Church Report: None

Public Response: None

Unfinished Business: None

New Business:

1. The proposed budget for fiscal year 2009/2010 is distributed to the Board members. A discussion follows on the previous year's budget and costs incurred by the district. The proposed budget was discussed line item by line item. Director Downey moves to approve the budget as presented and discussed. Director DeWeese seconds. Ayes, unanimous.

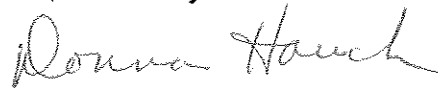
Claims: <u>July</u>		
Flat Iron Capital	Ins. Payment	307.24
Ferguson Ent	Misc Supplies	35.76
PG&E	Pump house	371.26
PG&E	Church	8.87
Staples	office supplies	23.08
Sierra Cnty	solid waste.	108.72

August

Bruce Coons	contract	175.00
Bruce Coons	mileage	54.04
Donna Hauck	contract	400.00
Bob Hale	mtr rdg/labor	200.00
B&C	misc supplies	164.18
Bruce Coons	mileage to Sac	101.00
Flat Iron Capital	Ins. Payment	307.24
PG&E	pumphouse	390.76
PG&E	Church	8.58
Gray Electric	fuses	143.92
Ferguson Ent	water box	39.82
Staples	office supplies	20.80

Director Downey moves to approve all claims. Director DeWeese seconds. Ayes, unanimous

This meeting adjourned at 8:25pm. Next meeting will be scheduled for October 6, 09.
Submitted, Donna Hauck, Secretary



**MINUTES OF THE REGULAR MEETING OF THE
ALLEGHANY COUNTY WATER DISTRICT**

November 3, 2009

The meeting was called to order at 7:36pm by Vice-Chairman Arbogast.

Present: Directors DeWeese, Gray, Downey and Arbogast. Absent but excused, Chairman Hauck. Also present Bruce Coons and Secretary Hauck.

The minutes from the meeting on August 11, 2009 were read and approved with one correction. Item 2, Operator's Report should have reflected that the Chairman asked permission to buy a new auxiliary compressor.

Correspondence:

1. Letter from PG&E regarding a future credit on our PG&E bill.
2. Letter from Ca Dept of Public Health
3. Letter from Ca Water Awareness Program
4. Notice from Brown's Gas re: new winter hours
5. Letter from Jordan Insurance Services
6. Copy of letter sent to Sierra County Planning Dept from PRCSD
7. Letter from Harris Computer
8. Completed and signed contract for Library services between Sierra County and Alleghany County Water District.
9. Miscellaneous newsletters, magazines, product information, and training class information.
10. Completed Alleghany Community Median Household Income Data Report

Reports:

1. Water test results for Sept and October were absent.
2. Treasury Report: Bank of America - \$ 11654.02
 Umpqua Bank - \$ 3954.50
 Total - \$ 15608.52

Chairman's Report: Chairman not present

Operator's Report:

1. Bruce has received the two new re-built kits for the compressors.
2. Bob has finished the new concrete footing for the collectors at the pump house.
3. The hydrant flush scheduled for Sept 20, 09 was completed.
4. On October 8th, Mike Burgess, from the State Health Dept in Redding was in Alleghany for a full inspection of our system. Bruce was informed that he must start doing a Pressure Decoy Test on the system. Bruce and Burns have been doing this since March 2009. The monthly testing log has been revised to be able to show those test results.
5. Bruce will start doing a butterfly valve testing at the pump house.
6. Bruce and Burns were informed that they both needed a T-2 operator's license (not a D-2 which they were currently working on).
7. There was a discussion on changing the 3 membranes in the Memcor system in the pump house. The membranes have been needed for a long time but because of the cost of \$1,000 each we have been not been able to order them. We are at a point were the board and Bruce feel that it can't be put off any longer. Director Robin moves to purchase the new membranes, 3 for a cost of \$1,000 each. Director Downey seconds, ayes, unanimous.

8. The Sierra County Public Works maintenance yard in Alleghany is having some work done and it was questioned if we needed to inform them about the location of water lines. Secretary Donna informed the board that Chairman Hauck has already talked to the construction crew and informed them about the water lines location.

Church Report: Rae reports that we must get bids for the glass work to be done on the windows at the church. The glass had been purchased several years ago but we haven't completed having it installed. It was suggested that she call several contractors and get bids and then report back to the board.

Public Response: None
Unfinished Business: None
New Business: None

Claims-September

Bruce Coons	mileage	55.55
Bruce Coons	contract	175.00
Donna Hauck	contract	400.00
Bob Hale	mtr rdg/labor	60.00
Browns Gas	ann. tank rental	72.00
Flat Iron Capital	Ins. Payment	307.24
PG&E	Pump house	378.42
PG&E	Church	9.46
Capitol One	Misc.	672.79

October

Bruce Coons	mileage	51.00
Bruce Coons	contract	175.00
Donna Hauck	contract	400.00
Bob Hale	mtr rdg	50.00
Staples	ink cartridges	102.36
Browns Gas	Propane	105.33
Flat Iron Capital	Ins. Payment	307.24
PG&E	Pump house	329.48
PG&E	Church	8.58

November

Bruce Coons	mileage	54.04
Bruce Coons	contract	175.00
Donna Hauck	contract	400.00
Bob Hale	mtr rdg	50.00
Postmaster	stamps	88.00

Director DeWeese moves to approve all claims. Director Gray seconds. Ayes, unanimous

This meeting adjourned at 8:25pm. Next meeting will be scheduled for December 1, 2009
Submitted, Donna Hauck, Secretary

Donna Hauck

**MINUTES OF THE REGULAR MEETING OF THE
ALLEGHANY COUNTY WATER DISTRICT**

December 1, 2009

The meeting was called to order at 7:39pm.

Present: Directors Hauck, DeWeese, Downey and Arbogast. Absent but excused, Director Gray. Also present Bruce Coons and Secretary Hauck.

The minutes from the meeting on November 3, 2009 were read and approved as read.

Correspondence:

1. Letter from PG&E regarding a planned power outage...
2. Letter from CA Special Districts Assoc Financial Assistance program
3. Letter from USDA Rural Development
4. Notice from Bank of America re: credit card applications
5. Letter from Pumps West
6. Confirmation of automatic shipments of chemicals
7. Letter from Dept of Public Health with new forms to use in testing
8. Miscellaneous newsletters, magazines, product information, and training class information.

Reports:

1. Water test results for November 2009 were absent.
2. Treasury Report: Bank of America - \$ 9000.51
Umpqua Bank - \$ 3937.34
Total - \$ 12937.85

Chairman's Report: None

Operator's Report:

1. Discussion on the new forms that the State sent and asked the district to start using.
2. The compressor died and Bruce has repaired it.

Church Report: Rae reports that the bids needed for the glass work at the church will have to wait until April. The church will have snow and it will be unapproachable.

Public Response: None

Unfinished Business: None

New Business: None

Claims-November

Flat Iron Capital	Ins. Payment	307.24
PG&E	Pump house	162.04
PG&E	Church	8.58
Sec. of State	filing fee/USDA	10.00
St Water Resources Control Board		
	License fee/water rights	100.00
Sierra Cnty Tax Collector/solid waste		101.92
USDA Rural Dev.	Semi ann pmt	3390.00
Staples	misc	17.87

December

Bruce Coons	mileage	54.04
Bruce Coons	contract	175.00
Donna Hauck	contract	400.00
Bob Hale	mtr rdg	50.00
B&C	misc	58.27

Director Arbogast moves to approve all claims. Director Downey seconds. Ayes, unanimous

This meeting adjourned at 8:20pm. Next meeting will be scheduled for January 5, 2010
Submitted, Donna Hauck, Secretary

Donna Hauck