

ACWD General Manager (GM) Report December 2022

Prepared by Rae Bell Arbogast

Correspondence

Incoming: Application for vacant board seat, sent to Sierra County Clerk-Recorder.

Outgoing: Copy of adopted budget for Fiscal Year 22-23 sent to Sierra County Auditor Van Maddox and posted on website, Signed Audit engagement letter sent to Boden, Klein & Sneesby,

Many back-and-forth emails related to the Engineer Selection process, the SRF application, and the tank problem.

GM REPORT

- **WATER TANK PROBLEM.** See Dec. 5th Customer update, additionally we had a meeting with the TA Request group on December 8th. It sounds like the State is going to hire a different inspection company to examine the problem with the sealant and to also provide an opinion about who is responsible. In the meantime, I will be working with ACWD's attorney and Chad Coleman to put together a warranty claim letter to send to the contractor. The existing reports will be used at this stage.
- **CONTRACT FOR SERVICES COLEMAN ENGINEERING** As reported last month, we all forgot to have ACWD's attorney review the contract before I signed it. I sent a copy to the attorney shortly after last month's meeting and she did have a few suggested changes. Coleman Engineering was very accommodating, and they re-wrote the contract adding her suggestions. I should be signing it and sending it back on Monday the 12th. (Got it last Wednesday and have been too busy to sit down and read it) The attorney did review the new version and said that it is "good to go".
- **Low Income Utility Assistance Program:** FINALLY, ACWD is set up for this program. Currently we are the only utility in Sierra County that is signed up. The program currently only covers amounts in arrears, but I have been told by the Project Go staff that soon they will be able to help with current bills as well. ACWD has been reluctant to shut-off water services knowing that this program was going to be available, but if customers do not make the effort to sign-up we might have to get more assertive about shutting off services. There is NO EXCUSE for not paying water bills now.

Notes on specific agenda items

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PENDING ITEMS:

- Heater for historical church – no report
- Job description adoption – emailed copies to Coral in August, nothing else to report