

ACWD General Manager (GM) Report June 2024

Prepared by Rae Bell Arbogast

Correspondence **Incoming:** One-year lease extension for Historical Church for Library Use. **Outgoing,** Resolution to combine elections emailed to Sierra County Clerk-recorders office (note: it should have been Resolution #125 not #124 as listed on agenda, I caught this after the fact) **More emails:** There were many emails regarding all of the SRF projects and the related bridge loans. The insurance company checked in a couple of times and the resolution to provide worker's compensation to volunteer was emailed to them, SWCRB re delinquent monthly reports, lab re: water test results and that's about it. (note: as far as I know we are NOT required to provide a list of emails in the packets and my inbox will show a maximum of 50 messages and I can't get it to show more. If I search a specific name or email account then I can see ALL but this doesn't work for making a list once a month.) Also, if we wanted to include all emails, all staff would need to provide a list and I don't think we want to go there. I have put an inquiry into the Calif. Special Districts Association to see what other districts do.

Agenda Item 3. c) GM Report

I read last month's minutes and would like to point out that if there is a question about how something is being paid for, the place to look is on the budget.

Payroll of \$12,000 was budgeted on the preliminary budget adopted last month. If we need to adjust that line item with adoption of the final budget in September we will. (since I wasn't at the meeting possibly I don't understand the question and it can be brought up again this month)

Also mentioned in the minutes: Regarding a list of the cost of the warranty repair work being included on the treasury report: that would not be on the treasury report. It would be in this report (GM) or other financial documents. I did set-up line items in Quickbooks payroll to track labor related to the tank repair work and a summary will be provided once the work is completed.

Note: ACWD does not have an officer position of "Treasurer". It never has and isn't required to per the enabling legislation for County Water Districts. For that reason, I have been referring to the monthly cash-based financial report as the "Treasury" report rather than the "Treasurer's report.

Insurance Premium of \$6,845 for FY 24/25 Paid at the beginning of July, but we had to borrow \$4,000 from the reserve fund to cover it. We are hoping that when we get the 2nd disbursement request money from the State, combined with our final tax check for FY 23/24 that we can put it back.

Under New Business

Item 5. A) Long story short: The contracts that just got renewed for the Secretary and GM jeopardize the district's insurance coverage. Technically, the carrier could argue that those two positions are not covered. (Will explain more at meeting)