

ACWD General Manager (GM) Report August 2024

Prepared by Rae Bell Arbogast

Correspondence **Incoming:** Election forms from County, biennial conflict of interest review docs from County **Outgoing,** Signed lease extension for Historical Church sent to County **emails** most email correspondence had to do with the SRF projects. (note: there is no requirement to list emails under “correspondence”)

Agenda Item 2. a) Consent Calendar I added an item to ratify the \$4,000 transfer from reserves to cover the July insurance payment.

From ACWD Policy #100 *If possible, the bookkeeper shall return the funds to the reserve account before the end of the calendar month. If the bookkeeper is not able to restore the reserve fund prior to month’s end, or anticipates not being able to do so in the following month, an item shall be placed on the next regular board meeting agenda to ratify the transfer from the reserve fund savings account to the checking account to cover operating expenses.*

Neither the final tax payment for Fiscal Year 23/24 nor the 2nd disbursement request check from the State arrived in July as anticipated. As of this writing: 8/8/2024 they still have not arrived! I followed up with Sierra County Auditor Van Maddox on the status of the tax payment and he said that it will be mailed no later than August 16th.

The board can decide to transfer the money back to reserves when/if funds are available at a later date.

Status of election filing – Update to be provided at the meeting.

Agenda Item 5. a) Pay determination for water operators for Ram Spring Project To refresh everyone’s memories, the job descriptions for the water operators adopted last calendar year included language saying that they will be paid prevailing wage for State Funded Projects where applicable.

Unlike the Bookkeeper and General Manager’s descriptions, those descriptions don’t provide an alternate rate for State Funded Projects when prevailing wage does not apply. I confirmed with Coleman Engineering that prevailing wage does not apply to consultants.

I did look at Sierra County’s prevailing wage listing on the DIR website and found a Landscape Pipe Fitter classification with a rate of \$52.14 per hour. I went ahead and used that rate for 1 hour that was included for Edward on the 3rd disbursement request for the Ram Spring Project.

I propose using \$52.14 per hour for all work done by Bruce and Edward for the Ram Spring Project for which there is no set prevailing wage, such as consulting. This will be billed to the project.

Agenda Item 5. b) Biennial Conflict of Interest Code Review This is required every two years. Because ACWD requires all board members, officers and managers to report on form 700, as far as I know there is no issue. (It is a potential issue if we don’t require reporting).