



# NOTICE

## OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF ALLEGHANY COUNTY WATER DISTRICT

**Date: Tuesday June 13, 2023 Time: 6:00 pm**

**Location: Alleghany Firehouse 105 Plaza Court with conference call option  
for public. Dial-in number (US): (978) 990-5144 Access code: 6919768#**

**All meeting documents available online: [alleghanywater.org](http://alleghanywater.org)**

**Send an email to: [alleghanywater@gmail.com](mailto:alleghanywater@gmail.com) for meeting notices.**

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Directors in accordance with the Ralph M. Brown Act. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference in the box at the Post Office at the time of agenda posting or on the district's website: [alleghanywater.org](http://alleghanywater.org)

### 1. Call to Order & Establish a Quorum

### 2. Consent Calendar

- a) Approve agenda
- b) Reading and approval of the minutes for the regular meeting dated May 9, 2023.
- c) Ratification of Treasury Report and bill payments for May 2023.

### 3. Information/Discussion Items:

- a) Correspondence –
- b) SRF Projects Update –
- c) Board/Staff Reports –Chief Water Operator (CWO) & General Manager (GM)
- d) Historical Church/Library report –
- e) Park report

### 4. Unfinished Business (Discussion & Possible Action Items):

- a) Customer Accounts/Billings/Disconnects:
- b) Ordinances, Policies & Procedures and Bylaws: nothing prepared for meeting
- c) Status of insurance proposed insurance carrier change.
- d) Adopt CWO Job Description

### 5. New Business (Discussion & Possible Action Items):

- a) Adopt preliminary budget

**6. Public Response Time:** The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote. Per the district's bylaws: complaints about board members or district staff are to be submitted in writing (not to be aired at meetings).

Next regular meeting date July 11, 2023. Possibly cancel meeting if nothing urgent comes up? Possibly consider taking July and December off each year? Agenda items:

### 7. Adjournment.

Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. Please make your request to District Secretary, P.O. Box 860, Alleghany CA 95910 specifying your disability and the format in which you would like to receive this Agenda and future Agendas as well.

**Regular Meeting of the Alleghany County Water District Board of Directors  
Tuesday May 9, 2023 Meeting was held at the Alleghany Firehouse and over phone.**

**1. Call to Order & Establish a Quorum** The meeting was called to order by Vice President Coral Spencer at 6:06 pm.

Directors present: Robbin DeWeese, Nancy Finney; Brianne Price and Coral Spencer GM Rae Bell. CWO Bruce Coons and Secretary Amber Mehrmann was late, but took minutes. President Tobyn Mehrmann was absent. Public: none

**2. Consent Calendar:**

Motion was made to approve the consent calendar after a correction to the April minutes (Coral was not absent) by Nancy Finney and Coral Spencer 2<sup>nd</sup>. **Ayes: Coral Spencer Brianne Price, Robbin DeWeese and Nancy Finney Nos: 0 Absent: Tobyn Mehrmann Abstain: 0**

**3. Information/Discussion Items**

a) **Correspondence:** Back and forth emails regarding the government compensation report.

b) **SRF Project Update:** We are still waiting for the funding agreement from the state.

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c) **Board/Staff Reports: CWO and GM Reports**

G.M.: Rae had nothing that wasn't already on the agenda.

CWO: The finished water pumped was 9,722 gallons and the GPM for the spring was 167.6.

~ The water test samples for bacteria came back negative.

~Four more samples will be taken this month. The 3 alkali tests from one sample and plus sodium.

~The system is good.

~A hydrant flush is planned in June.

d) **Historical Church/Library Report:** The library got vouchers for free parking at state parks. If you are interested, they will be at the library for library patrons.

e) **Park Report:** The bathroom needs cleaned.

**4. Unfinished Business**

a) **Customer Accounts/Billings/Disconnects:** There are only two accounts over 90 days as one got paid by the low-income assistance program after the agenda was posted.

b) **Ordinances:** Nothing prepared for meeting .

c). **Status of Insurance:** Rae talked to the current carrier and they stated that we can renew with them without a penalty if we decide to.

~In January the current carrier is going to help Rae do a comparison of both policies.

## **5. New Business**

**a.) Closed Session:** Began at 6:23 P.M.; came out of closed session at 6:58 P.M.

~ It was decided that the CWO's hourly wage, for work outside of his \$300 a month contract, would be increased from \$15 to \$20 dollars per hour.

**b.) Preliminary Budget:** The preliminary budget was handed out for adoption at the June meeting.

**6) Public Response Time:** none

**7) Next meeting date, items for next agenda and adjournment:**

Next meeting will be on June 13, 2023; at 6:00 P.M.

**Agenda items: Adopt Preliminary Budget**

There being no further business the meeting was adjourned at 7:25 P.M.

Respectfully Submitted:

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Amber Mehrmann, Secretary



# Allegany County Water District

Treasury Report

May 2023

**MAIN CHECKING ACCOUNT** **Beginning Balance \$ 533.02**

**Deposits**

Date	From:	For:	Amount
5/1	Customer	Water	\$ 1,692.24
5/1	Customer	Water	\$ 300.00
5/1	Customer	Water	\$ 2,007.09
5/1	Low Income Water Assistance	Overdue Customer Account	\$ 931.93

**Deposits Total \$ 4,931.26**

**Expenditures**

Ck #	Date	To:	For:	Amount
EFT	5/1	Transfer to Reserve Fund	to put money back	\$ 1,600.00
5797	5/3	Bruce Coons	WDO April Bill - Gross \$356.33	\$ 256.74
5798	5/3	Edda Snyder	Bookkeeper April Bill - Gross \$200	\$ 184.70
5799	5/3	Edward Snyder	WDA April Bill - Gross \$174	\$ 160.69
1151	5/9	SWRCB	Edward Snyder Water Operator License renewal	\$ 70.00
EFT	5/16	PG&E	Pumphouse	\$ 248.92
1152	5/31	Rae Bell	Flat Rate admin: \$200, reimburse for paper: \$87.92	\$ 287.92

**Expenditures/Transfers Total \$ 2,808.97**

RESERVE FUND SAVINGS ACCOUNT	
Contingency Fund	\$ 12,900.00
Equip. Maint. Fund	\$ 1,000.00
Interest earned	\$ 3.80
back from checking	\$ 1,600.00
<b>TOTAL</b>	<b>\$ 15,503.80</b>

**Ending Main Account Balance \$ 2,655.31**  
**Plus Undeposited Funds \$ 1,132.62**  
**Operating Funds at month-end \$ 3,787.93**

**NON-ENTERPRISE ACCOUNT (Historical Church, Library & Park)** **Beginning Balance \$ 10,255.68**

**Deposits**

Date	From:	For:	Amount

**Deposits Total \$ -**

**Expenditures**

Ck #	Date	To:	For:	Amount

**Expenditures Total \$ -**

Report Prepared by Edda Snyder

Verified against Bank Statement

**Ending Non-enterprise Account Balance \$ 10,255.68**

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Historical Church Balance	\$ 5,387.00
Library Balance	\$ 2,853.64
Park Balance	\$ 2,015.04
<b>Balance</b>	<b>\$ 10,255.68</b>