Regular Meeting of the Alleghany County Water District Board of Directors
Tuesday October 10, 2023 Meeting was held at the Alleghany Firehouse and over phone

1. Call to Order & Establish a Quorum The meeting was called to order by President Tobyn Mehrmann at 6: 09 P.M.

Directors present: Tobyn Mehrmann, Robbin DeWeese; Brianne Price; Coral Spencer; Nancy Finney G.M. Rae Bell, CWO Bruce Coons and Secretary Amber Mehrmann was present and took minutes. Members of the public Dan and Dawn were also present

2. Consent Calendar:

Motion was made to approve the consent calendar after corrections by Robbin DeWeese andBrianne Price 2nd. Ayes: Brianne Price, Robbin DeWeese, Nancy Finney, Coral Spencer and Tobyn Mehrmann Nos: O Absent: 0 Abstain: 0

- 3. Information and Discussion Items
- a. Correspondence: None.
 - b. SRF Project: The update is in the packet

 - G.M. Report: No report other than what's already on the agenda.
 - d. Library Report: None.
 - e. Park Report[:] None
- 4. Unfinished Business
- a) <u>Customer Accounts/Billings/Disconnects</u>: Four shut off Notices were issued in September. Two were paid and two are still outstanding.
- b) Policies & Procedures & Ordinances: Nothing prepared for meeting.
- 5. New Business
- a). <u>Final Budget Adoption:</u> The motion made to adopt the budget was made by Robbin DeWeese and Coral Spencer 2nd the motions **Ayes: Brianne Price, Robbin DeWeese, Nancy Finney, Coral Spencer and Tobyn Mehrmann Nos: O Absent: 0 Abstain: 0**

- 6) Public Response Time: Coral made an apology for missing the last meeting.
- 7) Next meeting date, items for next agenda and adjournment: Next meeting will be on November 14, 2023; at 6:00 P.M.

There being no further business the meeting was adjourned at 6:22 P.M.

Respectfully Submitted:

Amber Mehrmann, Secretary

Alleghany County Water District P.O. Box 860, Alleghany, CA 95910 ~ alleghanywater@gmail.com ~ Phone 530-287-3204

~ Established March 8, 1939 ~

CERTIFICATE OF POSTING
I, Amber Merhmann certify that the following document was posted on behalf of Alleghany County Water District, Sierra County California: Agenda and meeting packet Regular Meeting, Meeting Date 10 10 23
In the following location(s):
Alleghany Post Office Bulletin Board (packets put in box for the public) and On the door of the Alleghany Firehouse (meeting location) Emailed to email list as well.
On $\frac{10/6}{23}$ (date)
A copy of which is attached hereto and by reference made a part herof.
Signed under penalty of perjury: X Amber Mehrmann
Rze Bell Arbogest



NOTICE

OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF ALLEGHANY COUNTY WATER DISTRICT

Date: Tuesday October 10, 2023 Time: 6:00 pm

Location: Alleghany Firehouse 105 Plaza Court with conference call option

Dial-in number (US): (978) 990-5144 Access code: 6919768#

All meeting documents available online: alleghanywater.org

Send an email to: alleghanywater@gmail.com for meeting notices.

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Directors in accordance with the Ralph M. Brown Act. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference in the box at the Post Office at the time of agenda posting or on the district's website: alleghanywater.org

1. Call to Order & Establish a Quorum

2. Consent Calendar

- a) Approval of agenda
- b) Reading and approval of the minutes for the regular meeting dated Sept 12, 2023.
- c) Ratification of Treasury Report and bill payments for Sept 2023 Note: some outstanding payroll tax EFT's were cleaned up see deposit section.

3. Information/Discussion Items:

- a) Correspondence -
- b) SRF Projects Update See GM report.
- c) Board/Staff Reports Chief Water Operator (CWO) & General Manager (GM)
- d) Historical Church/Library report -
- e) Park report
- 4. Unfinished Business (Discussion & Possible Action Items):
 - a) Customer Accounts/Billings/Disconnects: Four shut-off notices were issued in September, two paid, two still outstanding.
 - b) Ordinances, Policies & Procedures and Bylaws: Nothing prepared for meeting
 - c) Status of proposed insurance carrier change. To be revisited in January keeping as a placeholder.
 - d) Adopt CWO Job Description still not ready, this time it's on the GM!
- 5. New Business (Discussion & Possible Action Items):

a)	Final Budget adoption – see GM report for more information Public Hearing Start time:	Stop
	time	

6. Public Response Time: The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote. Per the district's bylaws: complaints about board members or district staff are to be submitted in writing (not to be aired at meetings).

Next regular meeting date November 14, 2023. Agenda items:

7. Adjournment.

Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. Please make your request to District Secretary, P.O. Box 860, Alleghany CA 95910 specifying your disability and the format in which you would like to receive this Agenda and future Agendas as well.

Alleghany County Water District Treasury Report

September 2023

eposits Date F		ACCOUNT	Beginning Balanc		
Date F			For		Amoun
	From:		For: adjustment for uncleared transactions	\$	257.00
9/1				\$	542.76
9/5		Customers	Water	\$	1,282.58
9/5		Customers	Water	\$	698.80
9/5		Customers	Water	\$	462.02
9/5		Customers	Water	\$	1,140.24
9/5		Customers	Water		
v 1907	0		Deposits Tot	al \$	4,383.40
xpendit Ck#	tures Date	To:	For:		
		Bruce Coons	WDO August Bill - Gross \$492.66	\$	384.70
5816	9/6	PG&E	Pumphouse x2 Months	\$	334.0
EFT	9/8		Tank Site x2 Months	\$	29.0
EFT	9/8	PG&E	Bookkeeper August Bill - Gross \$200	\$	184.7
5817	9/12	Edda Snyder		\$	446.9
5818	9/12	Edward Snyder	WDA August Bill - Gross \$484	\$	104.9
5819	9/12	AT&T	Telephones	\$	21.2
5820	9/12	B&C	Supplies for water system		625.0
5821	9/12	Cranmer Engineering	Water Tests	\$	
5822	9/13	Edward Snyder	Weeding Pumphouse - Gross \$116.25	\$	107.3
1154	9/13	Postmaster	Stamp roll	\$	66.0
EFT	9/18	State Fund	Worker's Comp. Insurance	\$	393.0
5823	9/20	Streamline	Yearly hosting for ACWD webpage	\$	504.0
*******************		Postmaster	Postage for audit documents	\$	17.1
1155	9/21	Postmaster	Expenditures/Transfers To	al \$	3,218.1
		E FUND SAVINGS ACCOUNT		-0 5	3,063.1
Contingen	cy Fund	\$	- 11,000.00 - 11,0		2,101.2
Equip. Ma		\$	1,000.00 Plus Undeposited Fundamental Plus Un		Commence of the Control of the Contr
Intere	est earned		4.44 Operating Funds at month-en	nd \$	5,164.3
	TOTAL	\$	al Church, Library & Park) Operating Punds at month-engage and the punds at month-engage and th		THE PARTY OF THE P
NON-EN	TOTAL TERPRIS	\$ SE ACCOUNT (Historic	al Church, Library & Park) Beginning Balan		10,255.6
NON-EN	TOTAL TERPRIS	\$	al Church, Library & Park) Beginning Balan For:	ce \$	10,255.6
NON-EN Deposits Date	TOTAL	\$ SE ACCOUNT (Historic	al Church, Library & Park) Beginning Balan For: Deposits To	ce \$	10,255.6 Amou
NON-EN Deposits Date	TOTAL	\$ SE ACCOUNT (Historic	al Church, Library & Park) Beginning Balan For: Deposits To	ce \$	10,255.6 Amou
NON-EN Deposits Date Expendi Ck #	TOTAL	\$ SE ACCOUNT (Historic From:	al Church, Library & Park) Beginning Balan For: Deposits To	ce \$	10,255.6 Amou
NON-EN Deposits Date Expendi	TOTAL TERPRIS	\$ SE ACCOUNT (Historic From:	al Church, Library & Park) Beginning Balan For: Deposits To	ce \$	10,255.6 Amou
NON-EN Deposits Date Expendi Ck # EFT	TOTAL TERPRIS s itures Date 8-Sep	\$ SE ACCOUNT (Historic From: To: PG&E	al Church, Library & Park) Beginning Balan For: Deposits To	s	10,255.6 Amou
NON-EN Deposits Date Expendi Ck # EFT	TOTAL TERPRIS s itures Date 8-Sep	\$ SE ACCOUNT (Historic From:	al Church, Library & Park) Beginning Balan For: Deposits To For: Electrical Service Historical Church	stal \$	10,255.6 Amou
NON-EN Deposits Date Expendi Ck # EFT Report Pre	TOTAL TERPRIS s itures Date 8-Sep	\$ SE ACCOUNT (Historic From: To: PG&E	al Church, Library & Park) Beginning Balan For: Deposits To For: Electrical Service Historical Church Expenditures To Ending Non-enterprise Account Balan	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	10,255.6 Amou 23.7 23.7
NON-EN Deposits Date Expendi Ck # EFT	TOTAL TERPRIS s itures Date 8-Sep	\$ SE ACCOUNT (Historic From: To: PG&E	al Church, Library & Park) Beginning Balan For: Deposits To For: Electrical Service Historical Church Expenditures To Ending Non-enterprise Account Balan	tal \$	10,255.6 Amou 23.7 10,231.9
NON-EN Deposits Date Expendi Ck # EFT Report Pre	TOTAL TERPRIS s itures Date 8-Sep	\$ SE ACCOUNT (Historic From: To: PG&E	al Church, Library & Park) Beginning Balan For: Deposits To For: Electrical Service Historical Church Expenditures To Ending Non-enterprise Account Balan	stal \$ \$ \$ ce \$	10,255.6 Amou

ACWD General Manager (GM) Report October 2023

Prepared by Rae Bell Arbogast

Correspondence Back and forth emails on the following topics: With Coleman Engineering and ACWD attorney Marsha Burch regarding the agreement between ACWD and Coleman Engineering to provide assistance with the tank repairs (being funded by the state). Emails with the State Water Board about the funding agreement for the Ram Spring Project, with firesafe counsel about possible use of trailer for hauling vegetation to burn pile at dump, with Josh Thompson, BRCO, Coleman Engineering, Teri our State Drinking Water Engineer re: tank repair, second look and meeting time/date. Low income assistance emails, program has been extended but is only available to customers who have not already received assistance.

.(SRF FUNDED) Ram Spring Improvement Project ~ THE FUNDING AGREEMENT FINALLY ARRIVED AT THE END OF SEPTEMBER! IT WAS SIGNED AND RETURNED ON OCT 3rd. Our attorney needs to write a letter stating that ACWD is not in any type of litigation then the State will sign. This means that Coleman Engineering should be able to start working on the project by the end of the month. Coleman will be finishing up the plans and specs that Kip started, finishing up the environmental compliance tasks, putting together a bid packet and overseeing the bid process.

GM REPORT

• WATER TANK PROBLEM. Reps from ACWD, Coleman Engineering, Pliocene Ridge CSD (Chris Dorn and Ned Cusato) and Thompson Tank met on September 26th to take a second look inside the tank. The inside looks better than I have seen since the problem was first discovered with very little rust. (I was not here for the inspection on Aug. 29th). We all agreed that the side panels are salvageable after Josh Thomspon explained how they will be cleaned and recoated (there is no missing metal). The floor will be replaced entirely. The job will consist of taking the entire tank apart, removing all old sealant, laying down new base material inside the foundation and packing it, remove rust and recoat all damaged side panels, replace entire floor with new panels, rebuild tank, replace ladder with fiberglass ladder. The coating will be inspected by a third party before ACWD signs off on the repair work. A written work plan will be provided by Thomspon Tank and reviewed by our engineer before it is approved.

It is estimated that this will take about four months. After discussing the time-frame with the road crew, we all decided that mid-April would be the safest time to start tearing down the tank. We have not heard if the funding request for additional cathodic protection has been approved by the state yet. The tank will be kept in service for the winter and in April we will switch to the smaller tanks until the project is completed. Coleman Engineering is going to oversee the repair job and will also assist with adding telemetry or moving the transducer to the smaller tanks so that the pumps will turn on and off automatically based on the water level in the tanks.

If there is a silver lining to having this take so long, it is the fact that the new warranty does not start until the job is completed. The warranty will be 3 years on all replaced parts and an additional 2 years on all repaired parts.

FINAL BUDGET ADOPTION

Most of the budget is identical to the preliminary version except that I realized we hadn't counted all the water testing required this year and it's a lot! See below. (I even left off the extra tests for switching water tanks)

Chemical	Frequency	Last Sample	Due Date	Cost
Color, odor and NTU	•			\$ 100.00
Radium				\$ 800.00
Perchlorate				\$ 250.00
copper (system)				\$ 35.00
lead and copper residences				\$ 350.00
silver				\$ 35.00
routine monthly tests \$110 per month	Y			\$1,320.00
roddine montany toda 9220 per men				\$2,890.00

Many of these tests are on a nine-year schedule but unfortunately, they are all due this fiscal year. Additionally, our website hosting went up \$200. I added \$600 in grant funding to the income and took out the \$700 to reserve funds to get things to balance.

Alleghany County Water District

	16	16 -17 Actual	17.	17-18 Actual	18	18-19 Actual	19.	19-20 Actual	20-	20-21 Actual	Prelim	Prelim FY 23-24
Income												
Water Sales & Fees	Ş	27,045	Ş	29,468	s	28,605	\$	28,553	s	28,073	\$	29,421
Tax Revenue	\$	5,096	Ş	4,572	₩.	4,423	\$	4,263	45	4,485	\$	4,300
Other Income	\$	68,139	s	784,955	\$	194,504	\$	240	s	443	\$	850
Total Income	\$	100,280	÷	818,995	\$	227,532	\$	33,056	40-	33,001	\$	34,571
Expenses												
Staffing	\$	7,509	ş	9,029	s	20,252	\$	13,297	s	12,205	\$	12,700
Professional fees	Ş	2,500	s	2,800	s	2,920	\$	3,750	s	2,950	\$	3,100
SRF Projects	\$	500	S	500	\$	17,739	\$	8	\$	2,038	\$	£
Utilities	\$	2,845	s	3,275	\$	3,363	\$	3,216	s	3,624	\$	3,528
Depreciation	\$	16,831	s	16,831	s	20,701	\$	30,184	s	31,468	\$	ħ
Water Operation	\$	6,481	\$	6,481	s	6,683	\$	7,173	s	6,058	\$	7,349
Office Expense	Ş	807	Ş	853	\$	1,373	Ş	1,194	s	1,302	\$	1,594
nsurance	s	4,356	s	4,437	·s	5,401	\$	5,576	s	5,598	S	6,100
Other expenses	Ş	431	Ş	484	s	575	\$	490	·s	645	\$	200
Total Expenses	\$	42,260	s	44,690	÷	79,007	s	64,880	45	65,887	Ş	34,571
Main ent. QB Net Change	÷	58,020	s	774,305	s	148,525	s	(31,823)	s	(32,886)	\$	
TRANSFER (to) or from reserve funds for budget column only.	erve fur	ds for budget	colur	nn only.							\$	(700)
ENTERPRISE (WATER OPERATION) NET CHANGE	ATION)	NET CHANGE									\$	(700)
NON-enterprise activities												
Historical Church Income	\$	3,812	\$	2,087	÷	2,080	\$	1,500	s	1,500	Ş	1,500
Historical Church Expense	\$	2,487	\$	626	÷	957	S	626	s	592		2,590
Historical Church NET	\$	1,325	\$	1,461	÷	1,123	s	874	s	908	s	(1,090)
library income	v		S		S		s	r	s	2,000	S	6 ::
Library Expense	·s		s	ř	·s	ĭ	s	,	Ş	ý		500
Library NET	s	,	s	3	Ş		÷	31	÷	2,000	s	(500)
Park Income	S	2,135	S	50	s	117	S	1,600	₩.	ì	\$	£
Park Expense	S	3,024	S	465	S	204	S	180	S	107	\$	242
Park Net	s	(889)	s	(415)	ş	(87)	ş	1,420	s	(107)		(242)
Non-enterprise NET											\$	(1,832)
Quickbooks net profit	\$	58,456	÷	775,351	s	149,561	s	(29,530)	\$	(32,085)	\$	(1,832)
			Tra	nsfer from n	ion-er	Transfer from non-enterprise fund for Park and Historical Church	for Pa	irk and Histo	rical	Church	\$	1,832
									8	BUDGET NET	\$	0
Historical data is audited and includes SRF Project income & expense and depreciation expense	nd inclu	des SRF Projec	tinco	me & expen	se and	depreciation	exper	ise.				
For historical data, the "net change" does not represent "cash" because it includes changes to the value of assets other than cash	t change	" does not rep	oreser	nt "cash" bec	ause			05/05/0	f asse	ts other th	an cash.	
The budget column however, is primarily "cash based" with the net gain or loss being moved into our out of existing funds	er, is pri	marily "cash b		200 October 1		it includes cha	nges t	o the value o	-			
Note: The hudget column uses a combination of balance sheet & income statement figures	-		ased	with the ne	t gain	it includes cha or loss being r	nges t	o the value o into our out	of ex	isting fund	· S.	
Mote: The punder community	ases a c	ombination of	balar	with the ne	t gain	it includes cha or loss being r e statement fig	nges t noved jures .	o the value o	of ex	isting fund	, s	





	17-18 Actual	17-18 Actual 18-19 Actual	19-20 Actual	20-21 Actual	21-22 Actual	Prelim FY 23-24
Income						
4000 · Operating Income						
4100 · Water Sales	27,045	27,754	28,605	28,321	27,638	28,921
4200 · Property Tax Revenue	5,096	4,572	4,423	4,263	4,485	4,300
4800 · Customer Fees	392			232	435	500
Total 4000 · Operating Income	32,533	34,040	33,028	32,816	32,559	33,721
5000 · Other Operating Income						
5110 · Surplus equip. sales/misc			-39,000.00		202.97	
5100 · Donations District	92					
5300 · Hist. Church Admin. Fee	240	240	240	240	240	250
5300 · Grant Funding	67,807	784,715	233,264			600
Total 5000 · Other Income	68,139	784,955	194,504	240	443	850
Total Income	100,672	818,995	227,532	33,056	33,001	34,571
Expense						
6000 · Payroll Expense						
Total 6000 · Water Operation	7,119	8,519	19,907	12	11,883	12,000
6020 · Secretary/GM Contracts	390	510	345	345	323	700
Total Staff Expense	7,509	9,029	20,252	13,297	12,205	12,700
6100 · Professional Services						
6110 · Engineering						
6120 · Auditor Fee	2,500	2,800	2,800	2,800	2,950	3,100
6130 · Legal Fees			120			2 8602
Total 6100 · Professional Services	2,500		2,920	3,750	2,950	3,100
6160 · SRF Projects	500	17,739		2,038		
6200 · Utilities						
6210 · Telephone	226	323	473	515	508	528
6220 · PG & E	2,334	2,388	2,389	2,472	2,586	2,500
6230 · Propane	285				530	
Total 6200 · Utilities	2,845	3,275	3,363	3,216	3,624	3,528

5 27,754 28,605 28,321 27,638 2 6 4,572 4,423 4,263 4,485 435 2 1,714 33,028 32,816 32,559 3 3 34,040 33,028 32,816 32,559 3 2 240 240 240 240 240 7,84,715 233,264 240 240 240 7,84,955 194,504 240 240 240 8,819 19,907 12,952 33,001 3 9 8,519 19,907 12,952 11,883 3 9 9,029 20,252 13,297 12,205 323 9 9,029 20,252 13,297 12,205 3 9 9,029 20,252 13,297 12,205 3 9 9,029 20,252 13,297 12,205 3 9 9,029 20,252 13,297 12,205 3 9 2,800 2,950 2,950 2,950 0 17,739 2,950 2,950 2,950 0 17,739 2,586 3,624 4 2,388 2,389 <th></th> <th>17-18 Actual</th> <th>18-19 Actual</th> <th>19-20 Actual</th> <th>20-21 Actual</th> <th>21-22 Actual</th> <th>Prelim FY 23-24</th>		17-18 Actual	18-19 Actual	19-20 Actual	20-21 Actual	21-22 Actual	Prelim FY 23-24
27,045 27,754 28,805 28,321 27,638 28 28 28 28 28 28 28	Income						
e 27,045 27,754 28,605 28,321 27,638 2 e 5,096 4,572 4,423 4,263 4,485 2 392 1,714 33,028 32,816 32,559 3 misc 92 -39,000,00 202.97 202.97 Fee 240 240 240 240 240 240 68,139 784,955 194,504 240 240 443 443 68,139 784,955 194,504 240 443 443 443 61,807 784,955 194,504 240 443 443 443 68,139 784,955 19,907 12,952 11,883 443 443 61,065 3,519 19,907 12,952 11,883 4 7,509 9,029 20,252 13,297 12,205 323 2,500 2,800 2,800 2,800 2,950 2,950 3,250 2,034 <td>4000 · Operating Income</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>	4000 · Operating Income						
e 5,096 4,572 4,423 4,263 4,485 392 1,714 232 4,35 4,485 misc 32,533 34,040 33,028 32,816 32,559 3 Fee 92 -39,000.00 202.97 202.92 202.	4100 · Water Sales	27,045	27,754			27,638	28,921
392 1,714 232 435 32,533 34,040 33,028 32,816 32,559 3	4200 · Property Tax Revenue	5,096				4,485	4,300
	4800 · Customer Fees	392			232	435	500
misc	Total 4000 · Operating Income	32,533	34,040	33,028		32,559	33,721
Imisc -39,000.00 202,97 Fee 240 243 240 243 240 243 240 243 243 240 243 243 240 243 243 240 2443 240 2443 240 2443 240 2443 243 240 2443 240 2443 240 2443 240 2443 240 2443 240 2443 240 2443 243 <td>5000 · Other Operating Income</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>	5000 · Other Operating Income						
Donations District 92 40 243 240	5110 · Surplus equip. sales/misc			-39,000.00		202.97	
Hist. Church Admin. Fee 240 240 240 240 240 240 240 240 240 240 240 240 240 240 240 240 240 240 240 443 240	5100 · Donations District	92					
Grant Funding 67,807 784,715 233,264 443 00 Other Income 68,139 784,955 194,504 240 443 pome 100,672 818,995 227,532 33,056 33,001 3 pome 100,672 818,995 227,532 33,056 33,001 3 pome 7,119 8,519 19,907 12,952 11,883 4 pome 7,119 8,519 19,907 12,952 11,883 4 secretary/GM Contracts 7,509 9,029 20,252 13,297 12,055 2 engineering 2,500 2,800 2,800 2,800 2,950 2,950 Legal Fees 2,500 2,800 2,800 2,950 2,950 2,950 Dio - Professional Services 2,500 2,800 2,900 2,950 2,950 2,950 SRF Projects 2,03 3,750 2,950 2,950 2,950 2,950 Poppane 2,845 <td>5300 · Hist. Church Admin. Fee</td> <td>240</td> <td></td> <td></td> <td>240</td> <td>240</td> <td>250</td>	5300 · Hist. Church Admin. Fee	240			240	240	250
On-Other Income 68,139 784,955 194,504 240 443 oome 100,672 818,995 227,532 33,056 33,001 3 vories 7,119 8,519 19,907 12,952 11,883 4 Secretary/GM Contracts 390 510 345 345 323 4 Secretary/GM Contracts 7,509 9,029 20,252 13,297 12,952 11,883 4 Secretary/GM Contracts 7,509 9,029 20,252 13,297 12,205 4 Iff Expense 7,509 9,029 20,252 13,297 12,205 323 Engineering 2,500 2,800 2,800 2,800 2,950 2,950 Auditor Fee 2,500 2,800 2,950 2,950 2,950 2,950 SRF Projects 2,500 2,800 2,950 2,950 2,950 2,950 **Telephone 2,34 2,38 2,38 2,472 2,586	5300 ·Grant Funding	67,807					600
ome 100,672 818,995 227,532 33,056 33,001 33,001 syroll Expense 7,119 8,519 19,907 12,952 11,883 4 Secretary/GM Contracts 390 510 345 345 323 4 ff Expense 7,509 9,029 20,252 13,297 12,205 7 Engineering 2,500 2,800 2,800 2,800 2,800 2,950 Auditor Fee 2,500 2,800 2,920 3,750 2,950 2,950 Legal Fees 2,500 2,800 2,920 2,950 2,950 2,950 O- Professional Services 2,500 2,800 2,920 3,750 2,950 SRF Projects 500 17,739 2,930 2,950 2,950 - Propane 2,334 2,388 2,388 2,389 2,472 2,586 - Propane 2,845 3,275 3,363 3,216 3,624	Total 5000 · Other Income	68,139				443	850
yroll Expense 7,119 8,519 19,907 12,952 11,883 4 Secretary/GM Contracts 390 510 345 345 323 4 Secretary/GM Contracts 7,509 9,029 20,252 13,297 12,205 4 Iff Expense 7,509 9,029 20,252 13,297 12,205 4 cengineering 2,500 2,800 2,800 2,800 2,800 2,950 2,950 Legal Fees 2,500 2,800 2,920 3,750 2,950 2,950 Ob. Professional Services 2,500 2,800 2,920 3,750 2,950 SRF Projects 500 17,739 2,920 3,750 2,950 SRF Projects 500 17,739 2,930 508 508 Propane 2,334 2,388 2,389 2,472 2,586 Propane 2,345 3,216 3,624 3,624	Total Income	100,672	818,995	227,532	33,056	33,001	34,571
ayroll Expense 3yroll Expense 7,119 8,519 19,907 12,952 11,883 1 10 · Water Operation 7,119 8,519 19,907 12,952 11,883 1 Secretary/GM Contracts 390 510 345 345 323 323 If Expense 7,509 9,029 20,252 13,297 12,205 3 ofessional Services 2,500 2,800 2,800 2,800 2,950 2,950 Legal Fees 2,500 2,800 2,920 3,750 2,950 2,950 Illities 30 · Professional Services 2,500 17,739 2,930 2,950 2,950 SRF Projects 500 17,739 2,930 2,950 2,950 2,950 SRF Projects 500 17,739 2,338 2,338 2,385 515 508 - Telephone 2,334 2,388 2,389 2,472 2,586 588 - Propane 2,845 3,275 3,363 <td>Expense</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>	Expense						
7,119 8,519 19,907 12,952 11,883 7 racts 390 510 345 345 323 7,509 9,029 20,252 13,297 12,205 2,500 2,800 2,800 2,800 2,950 rvices 2,500 2,800 2,920 3,750 2,950 500 17,739 2,038 2,038 226 323 473 515 508 2,334 2,388 2,389 2,472 2,586 2,845 3,275 3,363 3,216 3,624	6000 · Payroll Expense						
racts 390 510 345 345 323 7,509 9,029 20,252 13,297 12,205 7 2,500 2,800 2,800 2,800 2,800 2,950 vices 2,500 2,800 2,920 3,750 2,950 500 17,739 2,920 2,038 2,950 226 323 473 515 508 2,334 2,388 2,389 2,472 2,586 2,845 3,275 3,363 3,216 3,624	Total 6000 · Water Operation	7,119				11,883	12,000
7,509 9,029 20,252 13,297 12,205 7 2,500 2,800 2,800 2,800 2,950 7 2,500 2,800 2,800 2,950 2,950 7 2,500 17,739 2,020 2,038 2,038 2,038 2,334 2,388 2,389 2,472 2,586 2,845 3,275 3,363 3,216 3,624	6020 · Secretary/GM Contracts	390				323	700
2,500 2,800 2,800 2,800 2,950 2,950 rvices 2,500 2,800 2,920 3,750 2,950 500 17,739 2,038 226 323 473 515 508 2,334 2,388 2,389 2,472 2,586 2,845 3,275 3,363 3,216 3,624	Total Staff Expense	7,509		10.10	13,297	12,205	12,700
neering 2,500 2,800 2,800 2,800 2,800 2,950 If Fees 2,500 2,800 2,800 2,950 2,950 ofessional Services 2,500 2,800 2,920 3,750 2,950 Projects 500 17,739 2,038 2,038 phone 226 323 473 515 508 k E 2,334 2,388 2,389 2,472 2,586 aane 2,845 564 501 229 530 4 ilities 2,845 3,275 3,363 3,216 3,624	6100 · Professional Services						
tor Fee 2,500 2,800 2,800 2,800 2,950 Il Fees 2,500 2,800 2,920 3,750 2,950 ofessional Services 2,500 2,800 2,920 3,750 2,950 Projects 500 17,739 2,038 2,038 phone 226 323 473 515 508 k E 2,334 2,388 2,389 2,472 2,586 aane 2,845 564 501 229 530 2,845 3,275 3,363 3,216 3,624	6110 · Engineering						
I Fees 2,500 2,800 2,800 2,920 3,750 2,950 Projects 500 17,739 2,038 2,038 2,038 phone 226 323 473 515 508 k E 2,334 2,388 2,389 2,472 2,586 Jane 2,845 564 501 229 530 3,263 3,216 3,624 3,624	6120 · Auditor Fee	2,500			N	2,950	3,100
ofessional Services 2,500 2,800 2,920 3,750 2,950 Projects 500 17,739 2,038 2,038 phone 226 323 473 515 508 k E 2,334 2,388 2,389 2,472 2,586 jane 2,845 564 501 229 530 2,845 3,275 3,363 3,216 3,624	6130 · Legal Fees			120			
Projects 500 17,739 2,038 phone 226 323 473 515 508 k E 2,334 2,388 2,389 2,472 2,586 jane 2,845 564 501 229 530 2,845 3,275 3,363 3,216 3,624	Total 6100 · Professional Services	2,500				2,950	3,100
phone 226 323 473 515 508 k E 2,334 2,388 2,389 2,472 2,586 jane 285 564 501 229 530 2,845 3,275 3,363 3,216 3,624	6160 · SRF Projects	500			2,038		
226 323 473 515 508 2,334 2,388 2,389 2,472 2,586 285 564 501 229 530 2,845 3,275 3,363 3,216 3,624	6200 · Utilities						Assessment
2,334 2,388 2,389 2,472 2,586 285 564 501 229 530 2,845 3,275 3,363 3,216 3,624	6210 · Telephone	226				508	528
285 564 501 229 530 2,845 3,275 3,363 3,216 3,624	6220 · PG & E	2,334				2,586	2,500
2,845 3,275 3,363 3,216 3,624	6230 · Propane	285				530	500
	Total 6200 · Utilities	2,845				3,624	3,528

page 2 of 4

×	U.	Ħ	Tr	QB N	Total	Total	70	70:	70.	70:	703	70	7000	6700 -	Total	651	65	65	6500 -	Total v	63(63(630	630	630	6300 -	6255 -	
Water Operation "bottom line"	USDA LOAN PRINCIPLE PMNT.	Transfer to Reserves	Transfer to tank inspection/ equipment fund	QB Net Ordinary Income	Total Expense	Total 7000 · Other operating expenses	7070 · Interest Expense	7050 · Misc. Expense	7040 · Bank Service Charges	7030 · Penalties	7020 · Dues & Subscriptions	7011 · Rent Expense	7000 · Other operating expenses	6700 · Insurance	Total 6500 · Office Expense	6560 · Postage	6555 · Office Supplies	6550 · Computer/Software	6500 · Office Expense	Total 6300 · Water Operation	6305 · Fees & Licenses	6304 · Chemicals	6303 · System Repair & Maint.	6302 · Water Tests	6301 · Mileage	6300 · Water Operation	6255 · Depreciation expense	
50,918	2,994	4,500		58,412	42,260	431					359	72		4,356	807	259	123	425		6,481	393	668	2,868	1,505	1,047	53.7	16,831	17-10 Actual
747,494		5,500		752,994	66,001	484			27		385	72		4,437	853	344	0	509		6,683	565	653	4,057	670	739		20,701	In to Mornai
150,792		5,500		156,292	71,241	575	99				404	72		5,401	1,373	148	283	942		7,173	500	1,012	3,069	1,586	1,005		30,184	19-20 Notices
(34,031)				-34,031	67,087		23		30		409			5,576	1,194	185	47	962		6,058	710			1,013	1,397		31,468	TO-Z I Actual
(29,596)				-29,596	62,597	645		8			429			5,598	1,302	248	142	912		4,713	645	730	33	2118	1,186		31,561	71-77 Metual
0				0	34,571						200			6,100	1,594			حر					1,850	2,890	1,000			FIGHT 1 45-24



	17-18 Actual	18-19 Actual	19-20 Actual	20-21 Actual	21-22 Actual	Prelim FY 23-24
			1			
8100 · Park Income				1,600.00		
8110 · Park Fundraisers						
8120 · Donations Park	2,135	50	117			
Total 8100 · Park Income	2,135	50	117	1,600	0	0
9100 · Park Expenses						
9120 · Park Improvements	2,477	50				
9122 · Park Supplies and Maintenance	360	228	17	88	1	150
9125 · Solid Waste Fee Park	187	187	187	92	96	92
9130 · Park Event Expense						
Total 9100 · Park Expenses	3,024	465	204	180	107	242
Net Park income less expense	-889	-415	-87	1,420	-107	-242
Total Non-Enterprise Income	5,947	2,137	2,197	3,100	3,500	1,500
Total Non-Enterprise Expense	5,511	1,091	1,161	806	699	3,332
QB Net Other Income	436	1,046	1,036	2,294	2,801	-1,832
QB Net Income	58,848	754,040	157,327	-31,737	-26,795	-1,832

	Prelim FY 23-24	BUDGET NOTES
Income		
4000 · Operating Income		
4100 · Water Sales	28,921 to bala	53 customers at \$44 per month first month plus \$437 for rate increase of .75 for 11 months added \$500 in overages 28,921 to balance the budget. That figure is unknown.
4200 · Property Tax Revenue	4,300	
4800 · Customer Fees	500	
Total 4000 · Operating Income	33,721	
5000 · Other Operating Income		
5110 · Surplus equip. sales/misc		
5100 · Donations District		
5300 · Hist. Church Admin. Fee	250	
5300 ·Grant Funding	600	
Total 5000 · Other Income	850	
Total Income	34,571	
Expense		
6000 · Payroll Expense	Ellin commercial comme	
Total 6000 · Water Operation	12,000	
6020 - Secretary/GM Contracts	700	
Total Start Expense	12,700	
6110 · Engineering		
6120 · Auditor Fee	3,100	
6130 · Legal Fees		
Total 6100 · Professional Services	3,100	
6160 · SRF Projects	These	These expenses are offset by grant funds (but not always in the same time period)
6200 · Utilities		A minimum time to the contract of the contract
6210 · Telephone	528 two ph	528 two phone lines one for SCADA system
6220 · PG & E	2,500 income	PG&E recently raised the rates, this figure is probably low, but usually if it is higher it means water overage income.
6230 · Propane	500	
Total 6200 · Utilities	3,528	
6255 · Depreciation expense	We do	We do not budget for depreciation expense due to our low-income status
6300 · Water Operation		
6301 · Mileage	1,000	
6302 · Water Tests	12 @ 2,890 (lead a	12 @ \$110 (bacti) + 1 @ \$800 (radium) + 2 @ \$35 (copper and siver) + 1 @ 250 (perchlorate = 1 @ 350 2,890 (lead and copper) 3 combined at \$100 (color, odor and NTU)
6303 · System Repair & Maint.	1,850	
6304 · Chemicals	909	
6305 · Fees & Licenses	700 manda	700 mandatory fees paid for licenses, water rights etc.

6500 · Office Expense	
6550 · Computer/Software	1,171 \$500 website, \$217 payroll software, \$454 billing software
6555 · Office Supplies	146
6560 · Postage	277
Total 6500 · Office Expense	1,594
6700 · Insurance	Added \$300 to budget to see if we can get it to balance. Other insurnace increase offset by historical church 6,100 contribution.
7000 · Other operating expenses	
7011 · Rent Expense	Edda is booking this to propane expense now. The \$72 was the rental on the propane tank.
7020 · Dues & Subscriptions	200 Calif. Special District Association \$200
7030 · Penalties	
7040 · Bank Service Charges	
7050 · Misc. Expense	
7070 · Interest Expense	
Total 7000 · Other operating expenses	200
Total Expense	34,571
QB Net Ordinary Income	0 This line, matches Quickbooks "net ordinary income"
Transfer to tank inspection/ equipment fund Transfer to Reserves	We need to build up the equipment repair & replacement fund for things besides the tank inspections. With current tank situation (out of commission) it is likely that we will be able to postpone first inspection
USDA LOAN PRINCIPLE PMINT.	allowing this third to build up into e.
Water Operation "bottom line"	0
NON-ENTERPRISE (this section is used to track the historical chu	
8000 · Hist. Church Income	with: "ordinary" and "other" income/expense which have been modified to show our "Enterprise" and "Non-
8010 · Hist. Church Rental	1,500 Enterprise" results seperately.
8020 · Hist, Church Fundraisers	
8021 · Concert Income	
8022 · Bricks/books	
Total 8020 · Hist. Church Fundraisers	0
8030 · Donations Hist. Church	
Total 8000 · Hist. Church Income	1,500
9000 · Hist. Church Expenses	
9000a · Insurance Hist. Church	650 This is subtracted from the insurance bill above.
9000b&c · Hist. Church Admin & Bank Fees	240 This is transferred to the main account each year, to help cover overhead (admin) costs.
9000d· Utilities Hist. Church	200
9000e · Repairs & Maint. Hist. Church	
00004 . Supplies & Small Equip Hist Church	1 500 guestimate for heater to be taken from existing Historical Church Funds

9000g · Hist. Church Computer Expense	
9000i · Hist. Church Fundraiser Exp.	2,590
Net Historical Church income less expense	-1,090 Income less expenses hist. church only. Shortage (net loss) to come from existing funds.
8050 · Library Income	
9050 · Library Expense	500.00 SPECIFIC FUNDS FOR THE LIBRARY WILL BE TRACKED INDEPENDENTLY OF THE HISTORICAL CHURCH
Library income less expense	-500,00 \$500 is for Librarian to purchase supplies and small equipment for the library.
8100 · Park Income	
8110 · Park Fundraisers	
8120 · Donations Park	
Total 8100 · Park Income	0
9100 · Park Expenses	
9120 · Park Improvements	
9122 · Park Supplies and Maintenance	150
9125 · Solid Waste Fee Park	92
9130 · Park Event Expense	
Total 9100 · Park Expenses	242
Net Park income less expense	-242 Existing Park Funds will be used to cover the projected deficit.
Total Non-Enterprise Income	1,500 This matches Quickbooks for Hist. Church & Park combined.
Total Non-Enterprise Expense	3,332 This matches Quickbooks for Hist. Church & Park combined.
QB Net Other Income	-1,832 Non-enterprise net change. (QB "other") on income statement.
OB Net Income	-1,832 NET CHANGE ON QUICKBOOKS P&L
	1,832 non-enterprise shortage to be taken from existing funds.
	0