

**Regular Meeting of the Alleghany County Water District Board of Directors
Tuesday February 8, 2022 Meeting was held in person at Station 2**

1. Call to Order & Establish a Quorum The meeting was called to order by President Mehrmann at 6:08 pm. Directors present: Tobyn Mehrmann, Nancy Finney, Robbin DeWeese and Coral Spencer. CWO Bruce Coons; GM Rae Bell, and Secretary Amber Mehrmann was present and took minutes. Public present: Vicky Tenney and Kieran Mehrmann

2. Consent Calendar:

a.) A motion to approve the consent calendar was made with corrections to the minutes by Coral Spencer and Nancy Finney 2nd **Ayes: Tobyn Mehrmann, Nancy Finney, Robbin DeWeese and Coral Spencer Nays: 0 Absent: 0 Abstain: 0 Vacant: 1**

3. Information/Discussion Items

a) **Correspondence:** Was in the G.M.'s report.

b) **SRF Projects Update:** Rae Bell and Kip are going to have a meeting and any other updates are in writing in the packet.

c) Board/Staff Reports: *CWO and GM Report:*

CWO: Bruce reported tha the total finished water produced in December was 281,090 gallons in and the average raw water flow Gallons per Minute were 63.75 gallons. The total finished water produced in January was 156,300 gallons and the average raw water flow Gallons per Minute were 80 gallons.

- Waiting on the lab results of the last test.

- Some customer leaks during the cold snap at the end of December/ beginning of January caused water supply issues on two days. All issues have been resolved. Extra water samples had to be taken to the lab because the system lost pressure. All special samples came back below the detectible limit. (good)

G.M.: Report provided in writing.

d) **Historical Church/Library Report:** none

e) **Park Report:** none

4. Unfinished Business

a) **Customer Accounts/Billings/Disconnects:** There are 7 accounts that are over 90 days. Rae Bell and Bruce Coons may go and speak with each customer directly about their delinquencies.

b) **There is still a position vacant on the board.**

c) **Policies & Procedures and Ordinances:** None were prepared in time for the meeting

d) **Rate:** See G.M.s written report.

e) **Job Descriptions:** They still need to be reviewed with the attorney's suggestions and adopted.

5. New Business

a.) Adopt Resolution #113 to comply with AB 361 for remote meetings.

- Have to do a follow up in 30 days.
- Only hold remote meetings during state of emergency.
- The next meeting will be held remotely, by phone.

Motion made to approve adopting the resolution as presented was made by Nancy Finney and Robbin DeWeese 2nd **Ayes: Tobyn Mehrmann, Nancy Finney, Robbin DeWeese and Coral Spencer Nays: 0 Absent: 0 Abstain: 0 Vacant 1**

b) A motion was made to accept the audit results for the fiscal year. The motion was made by Coral Spencer and Robbin DeWeese 2nd **Ayes: Tobyn Mehrmann, Nancy Finney, Robbin DeWeese and Coral Spencer Nays: 0 Absent: 0 Abstain: 0 Vacant 1**

c) There was a motion made to approve the Audit Engagement letter for the fiscal year 2021-2022. The motion to approve this letter was made by Nancy Finney and Cora Spencer 2nd **Ayes: Tobyn Mehrmann, Nancy Finney, Robbin DeWeese and Coral Spencer Nays: 0 Absent: 0 Abstain: 0 Vacant 1**

d) A review was done of the budget versus actual year-to-date for the first six months of the year. Nancy Finney said it looked like we came out pretty good. Rae Bell said it isn't bad, but with the tank issues the district should expect some overages in the labor category for the second half of the year.

e) Voted to appoint and keep current slate of officers for 2022: Tobyn Mehrmann President, Coral Spencer VP, and Amber Mehrmann Secretary. Coral made the motion and Nancy Finney 2nd **Ayes: Tobyn Mehrmann, Nancy Finney, Robbin DeWeese and Coral Spencer Nays: 0 Absent: 0 Abstain: 0 Vacant: 1**

6. Public Response Time: None

7. Next meeting Date, Items for next Agenda and Adjournment

Next meeting will take place March 8, 2022 at 6:00 P.M. by phone

There is still a Board Vacancy open to anyone who is registered to vote within the district's boundaries.

There being no further business before the Board, the meeting was adjourned at: 6:56 P.M.

Minutes respectfully submitted,

Amber Mehrmann, Secretary