

**Regular Meeting of the Alleghany County Water District Board of Directors
Tuesday October 12, 2021 by phone conference.**

1. Call to Order & Establish a Quorum The meeting was called to order by Vice President Coral Spencer at 6:03 pm. Directors present: Nancy Finney, Coral Spencer and Robbin DeWeese, . Director Tobyn Mehrmann had reported that he and Secretary Amber Mehrmann would not be able to attend. Public present: Vicky Tenney. General Manager and Deputy Secretary Rae Bell Arbogast was present and took the minutes.

2. Consent Calendar:

a.) A motion to approve the consent calendar (with one correction to agenda) was made by Nancy Finney and Robbin DeWeese 2nd **Ayes: Nancy Finney, Coral Spencer and Robbin DeWeese Nays: 0 Absent: Tobyn Mehrmann, Abstain: 0 Vacant: 1**

3. Information/Discussion Items

a) **Correspondence:** None

b) **SRF Projects Update:** An update was provided in writing. Additionally, Rae Bell reported that the environmental packet was 159 pages and it needed to be divided into three sections before it could be submitted to the State.

c) **Board/Staff Reports: CWO and GM Report:**

CWO: No Report

G.M.: Rae Bell reported that the application for the Covid-relief money was available to all entities that filled out the survey last month (ACWD did). But the state decided not to allow for a “lost revenue” category and since that was the majority of what was listed in ACWDs survey, it does not make sense for ACWD to apply.

d) **Historical Church/Library Report:** Nothing to report.

e) **Park Report:** Nothing to report.

4. Unfinished Business

a) **Customer Accounts/Billings/Disconnects:** Two ten-day notices were issued in September and both were paid.

b) **Ordinances, Policies & Procedures** nothing prepared in time for meeting.

c) **Vacancy on the board:** still no applications.

d) **Reminder about ethics training.**

5. New Business

a.) Approval of changes to emergency response plan. After a discussion it was decided to authorize the addition of the insurance information to the plan, and to also add text stating that: “Management is authorized to keep the plan current. Only additions or deletions of sections shall require board approval.” Motion made by Robbin DeWeese, 2nd by Nancy Finney **Ayes: Nancy Finney, Coral Spencer and Robbin DeWeese Nays: 0 Absent: Tobyn Mehrmann, Abstain: 0 Vacant: 1**

b) Approval of Operations and Maintenance Plan: Not prepared in time for the meeting. Rae is still waiting for information from Bruce.

c) Review of rate study: The report was posted online earlier that day. Rae made a list of who wanted printed copies and it was agreed that this item would be carried over to next month to give everyone time to read the report.

6. Public Response Time: None

7. Next meeting Date, Items for next Agenda and Adjournment

Next meeting will take place November 9, 2021 at 6:00 P.M. Location to be determined. A review of the drought ordinance that is in place should be placed on the agenda. Hopefully it will be raining by then.

There being no further business before the board the meeting was adjourned at 6:20 pm.

Respectfully submitted,

Rae Bell Arbogast, Deputy Secretary