

Minutes of the Regular meeting of the ACWD Board of Directors

Tuesday, December 8th, 2015



Call to Order: 5:36 pm

Roll Call: Present were directors Rae Bell, Larry, Madeleine, Robbin, and Sherrie. Also present Water Treatment Operator Bruce Coons and 6 members of the public. Secretary Baker was present and took minutes.

Minutes for the regular meeting November 12th were approved as read. The minutes for the November 17th special meeting and public hearing were also approved as read.

Correspondence:

- 12/1/15 Funding agreement needing signatures and disbursement schedule received via email
- 12/3/15 Memo to board re: modified rate proposal received from CRWA per request at public meeting and draft prop. 218 notice.
- **Back and forth emails** with Pete Stamas, Marsha Burke, Altec Engineering, Calif. Rural Water re: Funding agreement and rate analysis/proposition 218 compliance.

Reports:

Water Test Results: Treated water was absent, while the raw sample had 2.0 ppm coliform and no e-coli

Treasury Report: dated 11/30/15 as attached to these minutes.

President's Report:

11/19/15: Got a phone call from Dillon Gibbons of California Special District's Association regarding the legislative change request that we submitted earlier this year (this was to change the CWD law so that the Secretary can also be a board member) He said that they are not moving forward with it this legislative cycle but that they will continue to research the topic to see if there might be enough support to push it in the future. I pointed out to him that this exact change was made to CSD law in 2009 and he was aware of that.

12/1/15: Got funding agreement for signatures from SRF!!! A letter from our attorney and an estimate of the timing of the reimbursement requests had to be sent with it. The attorney got the letter done on 12/2/15. The engineer needs to do the schedule. We have up to 30 days to send it back.

12/2/15: Submitted the required drought water usage report to SWRCB: 2015 usage compared to 2013: June 44% reduction, July 46% reduction, August 31 % reduction, Sept. 18% reduction October 7.5% reduction Nov. 5% increase. Overall reduction for six-month period 29.25%

Water Treatment Operator Report:

- Leak detection equipment has found another valve covered in 6 inches in asphalt, and a potential leak however further investigation is needed: it may be ground water.
- All 5 active springs have been sampled, and the flow into the sump is currently 33.3 GPM.
- One of the water meters has been reinforced.
- Ordering a new rebuild kit for possible failing compressor.

Library Report: Total concert income \$1,352 less \$511.55 in expenses = \$840.45 net profit. No decision was made at the PRCSD meeting re: moving the library, except that due to insurance issues it would not be moved to either firehouse. Contact Lee Adams with any suggestions.

Park Report: The park water has been shut-off for the winter to prevent freezing pipes.

Public Response Time:

- Member of public asked if the USDA loan is a monthly payment and when it ends. Answer: No, it is a biannual payment and it ends in 2017 pending 4 more payments.
- Member of the public asked what the monthly payment is for the grant we are currently applying for. Answer: the planning phase is 100% funded up to \$300,000.
- A comparison was requested from the Water Treatment operator about having a cistern as opposed to having wells. Answer: Cisterns might be more cost effective if the water met the qualifications to be classified as ground water. Rae Bell pointed out that district's the long term goal is to have more than one water source (ideally both a well and the spring).
- Another member of the public asked if the board was going to research 3 or more engineers. Answer: yes there is a vetting process and the district must be able to show due-diligence in selecting engineers for the planning grant.
- Another member of the public asked about a timeline for the planning phase of the grant vs. the project phase. Answer: it very well could be a few years before the project is totally finished.
- Another question: Why are we not worried about getting a new tank? Answer: The condition of the water tank is one of the main the reasons the district has spent so much time and energy over the last several years seeking funding. We have been assured by Pete Stamas of the Regional Water Quality Control Board that emergency funding is available if either the tank or treatment plant should fail before the grant project is completed. Because we have identified these problems to the State (failing tank and aging treatment plant) we are already in line for this emergency funding if needed.
- Question: How will the water be moved from wells to the tank? Answer: Via pumps and water lines.
- A question was asked regarding the reason for potential rate increase. Answer: the reason is to keep the water district in the black.
- Q. New tank out of grant? A: No, tank is centerpiece of grant.
- Q. How will the vote for the rate change be carried out? A: Notice will be sent in compliance with prop 218 and protests will be counted at the public hearing.

Unfinished Business:

- A. Customer accounts/billings/disconnects: there are 7 past due 30 days.
- B. Discussion about draft bylaws handed out on the Sept. 8th meeting for a vote on the January meeting.
- C. 218 notice draft read to board and public. First reading of ordinance #33 Re: rate analysis motion made by Madeleine to accept CRWA rate recommendation as presented at the Nov. 17th meeting, Sherrie seconds, ayes unanimous.

New Business:

- A. Contract for services Altec Engineering tabled to next meeting
- B. Donna Hauck appreciation: mail out for donations for Donna were determined to have a deadline of Feb. 9th
- C. Status of Bookkeeping position: 3 inquiries, 2 indications of submittal.

Consent item(s): Allowance of Claims. Motion made to approve by Robbin, Madeleine seconds, ayes unanimous. As attached to minutes, incorporated in treasurer's report.

Next regular meeting: January 12th, 2016

Items for next agenda: Bylaws need to be approved.

There being no further business before the board the meeting was adjourned at 7:25 p.m

Minutes respectfully submitted by Leslie D. Baker III. Leslie D. Baker 

Allegheny County Water District

MAIN ACCOUNT	Beginning Balance	\$	3,420.58
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Deposits

Date	From:	For:	Amount
11/4	Customers	Water Sales	\$ 1,628.00
11/11	Customers	Water Sales	\$ 349.76
11/12	Library account	Annual Insurance \$250 + \$120 admin.	\$ 370.00
11/19	Library/Park Account	Loan	\$ 3,000.00
11/20	Customers	Water Sales	\$ 39.60
11/20	Customers	Water Sales	\$ 1,296.02
11/30	Customers	Water Sales	\$ 36.00
11/30	Customers	Water Sales	\$ 675.00
Deposits Total			\$ 7,394.38

Expenditures

Ck #	Date	To:	For:	Amount
1013	11/6	Williams Stationary	New checks, deposit slips and stamp	\$ 262.72
1014	11/10	AT&T	Phone bill	\$ 16.66
1015	11/10	B&C		\$ 33.12
			Chlorine	\$ 18.00
		System Maint.	Paint & fuses	\$ 15.12
1016	11/10	Brown's Gas Co.	Propane	\$ 105.87
1017	11/10	Graingers	System Maint. Valves etc	\$ 165.18
1018	11/10	Boden, Klein & Sneesby	FY 14/15 audit	\$ 2,000.00
1019	11/11	Edward Snyder	WTO assistance	\$ 168.00
1020	11/11	Board of Equalization	Annual fee per service	\$ 150.13
EFT	11/23	PG&E	Cumberland	\$ 19.06
EFT	11/23	PG&E	Pumphouse	\$ 208.55
1021	11/23	USDA Rural Development	loan Payment	\$ 3,390.00
1022	11/23	Leslie D. Baker III	minutes 2 meetings (one 2 hours)	\$ 90.00
Expenditures Total			\$ 6,609.29	

Main Account Ending Balance	\$	4,205.67
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Library Park	Beginning Balance	\$	12,347.28
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Deposits

Date	From:	For:	Amount
11/4	Concert Income		\$ 440.00
11/7	Concert Income		\$ 262.00
11/11	Concert Income		\$ 100.00
11/20	Concert Income		\$ 50.00
Deposits Total			\$ 852.00

Expenditures

Ck #	Date	To:	For:	Amount
4001	11/7	Juliet Gobert	Concert performance	\$ 500.00
4002	11/10	Polyporables	Porta Potty	\$ 598.74
transfer	11/12	Main account	\$250 insurance \$120 admin. (annual)	\$ 370.00
4003	11/19	UGMM on Quill order	2 floor tamps for library	\$ 67.00
transfer	11/19	Loan to main account		\$ 3,000.00
EFT	11/23	PG&E	Church	\$ 20.80
4004	11/23	Real Graphic Source	Sponsor poster for concert	\$ 11.55
Expenditures Total			\$ 4,568.09	

Library/Park Account Ending Balance	\$	8,631.19
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ACWD
Non Enterprise Checking Account

LIBRARY START	\$ 9,092.48	Expenses	Balance	PARK START	Income	Expenses	Balance	TOTAL
Date	Income			Date				
July	\$ 68.50	\$ 909.66	\$ 8,251.32	July	\$ 73.00		\$ 2,439.73	\$ 11,459.21
August	\$ 1,500.00	\$ 133.64	\$ 9,617.68	August		\$ 153.60	\$ 2,286.13	\$ 10,691.05
September		\$ 158.18	\$ 9,459.50	September			\$ 2,286.13	\$ 11,903.81
October	\$ 630.00	\$ 11.09	\$ 10,078.41	October		\$ 17.26	\$ 2,268.87	\$ 11,745.63
November	\$ 852.00	\$ 1,568.09	\$ 9,362.32	November			\$ 2,268.87	\$ 12,347.28
December			\$ 9,362.32	December			\$ 2,268.87	\$ 11,631.19
January			\$ 9,362.32	January			\$ 2,268.87	\$ 11,631.19
February			\$ 9,362.32	February			\$ 2,268.87	\$ 11,631.19
March			\$ 9,362.32	March			\$ 2,268.87	\$ 11,631.19
April			\$ 9,362.32	April			\$ 2,268.87	
May			\$ 9,362.32	May			\$ 2,268.87	
June			\$ 9,362.32	June			\$ 2,268.87	
LIBRARY BALANCE			\$ 9,362.32	PARK BALANCE			\$ 2,268.87	\$ 11,631.19
CONCERT FINAL								\$ (3,000.00)
Concert Income	\$ 1,352.00							\$ 8,631.19
Concert Expense	\$ 511.55							
Profit	\$ 840.45							
(did not book direct donations)								

ACWD DRAFT DOCUMENT

DATE

Notice of Public Hearing

On January 2016., time at the Alleghany Firehouse, 105 Plaza Court, Alleghany, California, the Alleghany County Water District Board of Directors will hold a public hearing to consider changing the rate structure and charges for the delivery of domestic water to its customers effective no sooner than _____, 2016.

To: All Alleghany County Water District Customers:

The Board of Directors of ACWD has been aware of the need to raise our water rates for several years. The last rate increase (besides this year's temporary drought measure) was passed on February 12, 2013 and went into effect on April 1st 2013(March usage). The rate increase in 2013 was the first one in seven years. It was obvious to us at that time that the rate increase was not enough to cover the costs of running the district.

The Board of Directors of ACWD had also been looking for grant funding for many years. The two issues dovetailed when we discovered that most funding sources require a rate study in order to verify that the potential grant and/or loan recipient is financially solvent. We began requesting assistance with a rate study in early 2014 but it took much longer than anticipated to "get the ball rolling" partly due to changes which took place at the State level. We finally got approval for the rate study assistance early this year. This enabled us to have a rate study done at no cost to the district.

Our first rate analysis came back in May and recommended a base rate of \$60 with usage billed separately. We rejected that recommendation as too expensive and the staff of the California Rural Water Association (CRWA) patiently worked at getting the base rate lower. The revised base rate is \$40 and the details are included in this packet. During the rate analysis process we became aware that Proposition 218 regulates how special districts in the state of California change property related rates or fees. This notification is in compliance with Proposition 218.

Proposal: Flat Rate per Service: \$40.

(THIS WILL SHOW WHATEVER WE DECIDE) An attachment comparing the proposal with the current rates will be included as well as a copy of the draft ordinance.

Regular Meeting Date 12/8/15

ACWD DRAFT DOCUMENT

Reason and Basis for the Rate Structure and usage fees changes:

There is more than one reason that the ACWD Board of Directors is recommending this rate change.

- The most pressing reason is the need to cover the cost of providing drinking water to the community of Allegheny. "Costs" include building-up reserves for unforeseen circumstances and maintenance needs. The district currently has no reserve funds.
- The other primary reason for the rate structure change is that our current rate structure is antiquated, not compatible with our billing software and unevenly spreads the cost of providing water among our customers. Customers who use less water end up paying substantially more for their water (per gallon) than customers who use more water. The rate structure that is being recommended would result in all customers paying a base rate plus a usage rate. These rates are the same for all customers. This type of rate structure is partly the result of lawsuits related to Proposition 218 in which successful litigants argued that there is no justification for charging certain customers (such as commercial vs. residential) a different rate.
- We have also been advised by the California Rural Water Association (CRWA) that the State of California requires this type of rate structure for all metered water services (base rate (no gallons included) plus a usage rate). The rates that are being proposed are substantially lower than what the State requires because they do not cover the cost of replacing our aging infrastructure. As a community that meets the Federal definition of "severely disadvantaged" we have to balance the need for more revenue with the ability of our customers to pay more.

Inflation factor:

(This is included in this draft because it is part of the CRWA recommendation. Since we are making such a drastic change to our rate structure AND we anticipate lower distribution costs in the future maybe we should scratch this out?)

An inflation factor of 2 % is built into the proposed rate change over the next four years. It is included as a "fact of life" since costs such as utilities, water tests etc. are not expected to stay the same but are expected to gradually increase. It is considered prudent to include an inflation factor in a proposed rate change to avoid having to go through the proposition 218 process any more frequently than is necessary and to avoid the need for larger rate increases in the future.

Base Rate Start	Beginning 12/1/17 billed on 1/1/18.	Beginning 12/1/18 billed on 1/1/19.	Beginning 12/1/19 billed on 1/1/20.
\$ 40.00	\$40.80	\$41.62	\$ 43.30

What about the funding project that is expected to lower our water distribution costs?

ACWD has applied for a planning grant from the State Revolving Fund (SRF) to cover the costs of drilling up to three test wells and laying the ground work for a new water tank. The end-product of this planning grant will be what is referred to as a "shovel ready" project. In other words, all of the engineering, surveys and environmental work will be completed for the project phase of the grant. This includes completed bid packets. When completed through the project phase, this project is expected to lower the cost of delivering drinking water to our customers. AFTER this is done, another rate analysis is REQUIRED. At that time we will see if it is feasible to lower the rates. According to the staff of CRWA, it is realistic to assume that it will take two-to-three years to finish the planning phase and then another two-to-three years to fund and complete the project phase.

ACWD DRAFT DOCUMENT

Late Fees:

Included in the proposed ordinance to adopt these changes is the following verbiage which would modify Ordinance #3 Article 9 Section 904. "Delinquency Date Rates and charges which are not paid on or before the first day of the calendar month following the due date shall be delinquent. If charges are not paid on or before the first day of the calendar month after the due date, a penalty of ten percent (10%) will be added to said charges including any previous penalties. If charges and penalties are not paid within twenty days after the delinquency date, the District may discontinue service. The district board shall establish policies & procedures pertaining to standard billing notes regarding late fees and subsequent shut-off notices in accordance with this and other applicable ordinances."

The proposed language (above) reflects how ACWD has been charging late fees since its billing was computerized over 10 years ago. However; this is not how the ordinance pertaining to late fees is written as adopted on August 24, 1977. According to the developer of our billing software program neither our current billing program nor the one in use before it (which was designed by the same man) is compatible with the way our late fee ordinance is currently written. (copy attached)

The current board became aware of this discrepancy in July of this year and it seemed that the best time to address it would be in conjunction with the proposed rate changes. This will close a "gap" between what the ordinances ordain and how things have been done for many years.

(Possibly we should consider NOT charging late fees on top of late fees as is currently being done. In other words: maybe we should only charge the 10% to the unpaid water bill(s) and not tack it onto the previous month's late fees. The billing program gives both of these options.)

How to Protest the Proposed New Rates

The property owner of record or tenant of any parcel subject to these rates and charges can protest against these proposed rates and charges by submitting a written protest that may be mailed to Alleghany County Water District P.O. Box 860, Alleghany, California 95910 or hand-delivered to the Clerk to the Board, at the Public Hearing on January 2016., at the Alleghany Firehouse, 105 Plaza Court, Alleghany, California. If a majority of the customers protest these changes they will not be implemented. Each active water service has one vote.

The written protest must include the property owner's or customer of record's printed name and signature, a description of the parcel(s) in which they have an ownership interest or bill paying responsibility. A street address and/or assessor's parcel number are sufficient descriptions. If the party signing the protest is not shown as the parcel owner as per the last equalized assessment roll of Sierra County, or, in ACWD's records as the responsible ratepayer, the protest must contain, or be accompanied by, written evidence that such party is the owner or responsible ratepayer.

For more information or to request additional documentation please contact us: email: alleghanywater@gmail.com Phone: 530-287-3204 or ACWD PO Box 860, Alleghany, CA 95910.

DRAFT

Ordinance #3 Article 9 Billing Section 904 as adopted August 4, 1977

904. Delinquency Date. Rates and charges which are not paid on or before the first day of the calendar month following the due date shall be delinquent.

On each bill for water service rendered by the District shall be printed substantially the following: "If charges are not paid on or before the first day of the calendar month after the due date, a penalty of ten percent (10%) will be added to said charges plus a further penalty of two percent (2%) per month on the first day of each month following. If full charges and penalties, if any, are not paid within twenty days after the delinquency date, District may discontinue service and a reconnection charge in the amount of Twenty Dollars (\$20.00) will be imposed."

Note: Reconnect fee was modified on February 25, 1986 with ordinance #13.

Proposed new text:

"Delinquency Date Rates and charges which are not paid on or before the first day of the calendar month following the due date shall be delinquent. If charges are not paid on or before the first day of the calendar month after the due date, a penalty of ten percent (10%) will be added to said charges (including any unpaid late fees) on the first day of each month following. If charges and penalties, are not paid within twenty days after the delinquency date, the District may discontinue service. The district board shall establish policies & procedures pertaining to standard billing notes regarding late fees and subsequent shut-off notices in accordance with this and other applicable ordinances."

The proposed language (above) reflects how ACWD has been charging late fees since its billing was computerized over 10 years ago. (The original language is not compatible with the billing software.) This will close a "gap" between what the ordinances ordain and how things have been done for many years.

ACWD rate comparisons for meeting date 12/8/15

Service Types:

1 = Current rate structure for single family.
2 = Current rate Structure for Commercial and multi-family.
3 = CRWA recommended rate structure (same for single family, multi-family and commercial)
4 = revised CRWA - what they came back with after the public hearing.
5 = CUSTOM - Closer to what we were hoping they would come back with.
Yellow highlight indicates areas where #5 and Custom are the same.

(bold underline indicates rate tear)

Water Usage in Gallons	Monthly Bill for service type:				
	1	2	3	4	5
zero	\$ 36.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00
500	\$ 36.00	\$ 40.00	\$ 40.25	\$ 40.05	\$ 40.25
1,000	\$ 36.00	\$ 40.00	\$ 40.50	\$ 40.10	\$ 40.50
2,000	\$ 36.00	\$ 40.00	\$ 41.00	\$ 40.20	\$ 41.00
3,000	\$ 36.00	\$ 40.00	\$ 41.50	\$ 40.30	\$ 41.50
4,000	\$ 36.00	\$ 40.00	\$ 44.00	\$ 41.00	\$ 42.00
5,000	\$ 36.00	\$ 40.00	\$ 47.50	\$ 42.50	\$ 42.50
6,000	\$ 36.00	\$ 40.00	\$ 52.00	\$ 82.00	\$ 49.00
6,500	\$ 36.00	\$ 40.00	\$ 53.00	\$ 85.50	\$ 49.75
7,000	\$ 36.00	\$ 40.00	\$ 54.00	\$ 89.00	\$ 50.50
8,000	\$ 36.00	\$ 40.00	\$ 56.00	\$ 96.00	\$ 52.00
9,000	\$ 36.00	\$ 40.00	\$ 58.00	\$ 103.00	\$ 58.00
10,000	\$ 36.00	\$ 40.00	\$ 60.00	\$ 110.00	\$ 60.00
11,000	\$ 36.00	\$ 40.00	\$ 62.00	\$ 117.00	\$ 62.00
12,000	\$ 36.00	\$ 40.00	\$ 64.00	\$ 124.00	\$ 64.00
12,001	\$ 37.50	\$ 41.50	\$ 64.00		\$ 64.00
12,500	\$ 37.50	\$ 41.50	\$ 65.00		\$ 65.00
13,000	\$ 39.00	\$ 43.00	\$ 66.00		\$ 66.00
14,000	\$ 42.00	\$ 46.00	\$ 68.00		\$ 68.00
15,000	\$ 45.00	\$ 49.00	\$ 70.00		\$ 70.00
15,001	\$ 48.00	\$ 52.00	\$ 70.00		\$ 85.00
20,000	\$ 60.00	\$ 64.00	\$ 80.00		\$ 100.00
30,000	\$ 100.00	\$ 94.00	\$ 100.00	\$ 250.00	\$ 130.00

Details:

1. Flat rate \$36.00 usage over 12,000 gallons billed at \$1.50 per 500 gallons or fraction thereof and \$1.00 for each 250 gallons or fraction thereof over 20,000 gallons.
2. Flat rate \$40.00 usage over 12,000 gallons billed at \$1.50 per 500 gallons or fraction thereof.
3. \$40 flat rate does not include usage. Usage billed at the following rates: Up to 3,000 Gallons = .50 per 1,000 gallons - Up to 4,000 Gallons = \$1.00 per 1,000 gallons -Up to 5,000 Gallons = \$1.50 per 1,000 gallons -5,001 gallons and up \$2.00 per 1,000 gallons
4. CWA Revised \$40 flat rate does not include usage. Usage billed at the following rates: Up to 3,000 Gallons = .10 per 1,000 gallons - Up to 4,000 Gallons = \$.25per 1,000 gallons -Up to 5,000 Gallons = \$.50 per 1,000 gallons -5,001 gallons and up \$7.00 per 1,000 gallons
5. CUSTOM \$40 flat rate does not include usage. Usage billed at the following rates: Up to 5,000 Gallons = .50 per 1,000 gallons - Up to 8,000 Gallons = \$1.50 per 1,000 gallons -Up to 15,000 Gallons = \$2.00 per 1,000 gallons - 15,001 gallons and up \$3.00 per 1,000 gallons

Income estimate for #5 on reverse (not as sophisticated as CRWA calculations)

Current

Rate	number of services	Monthly revenue does not include any overage	Annual revenue	number with zero usage	Notes
\$ 65	1	\$ 65	\$ 780	0	County Yard
\$ 40	13	\$ 520	\$ 6,240	4	13 services = 6 commercial and 7 multi-family
\$ 36	43	\$ 1,548	\$ 18,576	8	75% of the customers are in this category.
\$ 23	2	\$ 46	\$ 552	2	
\$ 10	1	\$ 10	\$ 120		
Total	60	\$ 2,189	\$ 26,268	14	
Annual revenue	\$	26,268	(without overages or late fees)		

CUSTOM

Rate	number of services	Base rate	Usage based on average of 5,000 gallons*	Monthly Total	Annual revenue
\$ 40	45	\$ 1,800	\$ 113	\$ 1,913	\$22,950
\$ 40	12	\$ 480	\$ -	\$ 480	\$5,760
Total annual revenue				\$ 2,393	\$28,710
					\$27,360 estimated annual revenue without ANY usage added in.

* This is an oversimplification of our usage. The reality is that usage spikes in the summer. Looked at two year's worth of usage data for 16 customers. The average monthly use was 5,548 gallons and the median was 5,295. Did not include two vacant lots and cemetery. Probably best to go with original recommendation presented at 11/17/15 meeting, because we are "guessing" at best and CRWA will not back the CUSTOM proposal. They said that most of our water usage is below 5,000 gallons and we would be jeopardizing our income level by going with it.

Alleghany County Water District

P.O. Box 860, Alleghany, CA 95910 ~ alleghanywater@gmail.com ~ Phone 530-287-3204

~ Established March 8, 1939 ~

CERTIFICATE OF POSTING

I, Rae Bell Arbogast certify that the following document was posted on behalf of Alleghany County Water District, Sierra County California:

Regular Meeting Notice and Agenda, Meeting Date 12/8/15

In the following location(s):

Alleghany Post Office Bulletin Board on 12/4/15
At the Alleghany Firehouse (meeting location) 12/4/15

A copy of which is attached hereto and by reference made a part herof.

Signed under penalty of perjury: X



Rae Bell Arbogast

NOTICE
OF REGULAR MEETING OF
THE BOARD OF DIRECTORS
OF
ALLEGHANY COUNTY WATER DISTRICT

Tuesday December 8, 2015 at 5:30 pm
Alleghany Firehouse 105 Plaza Ct. Alleghany

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Directors in accordance with the Ralph M. Brown Act. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference by calling 530-287-3204 or email: alleghanywater@gmail.com

1. Call to Order
2. Establish a Quorum
3. Consent item: Reading and approval of the minutes for the regular meeting held on June 9, 2015.
Reading and approval of the minutes for the regular meeting November 12, 2015
Reading and approval of the minutes for the Public Hearing held November 17, 2015.
4. Correspondence
5. Reports:
 - a) Water Test Results
 - b) Treasury Report
 - c) President's Report
 - d) Water Treatment Operator Report
 - e) Library Report -
 - f) Park Report
6. Public Response Time The public may be heard on an item before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-third (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted.
7. Unfinished Business (Discussion & Possible Action Items):
 - a) Customer Accounts/Billings/Disconnects
 - b) Ordinances, Bylaws and Policies & Procedures:
 - c) Prop 218 Rate Proposal & Ordinance #33
8. New Business (Discussion & Possible Action Items):
 - a) Contract for services from Altec Engineering
 - b) Donna Hauck Appreciation
 - c) Status of bookkeeping position posting
9. Consent Item: Allowance of Claims
10. Next meeting date, Items for next agenda & Adjournment - Bookkeeping position applications