

**Minutes of the Regular Meeting of the Alleghany County Water District Board of Directors
Tuesday June 9, 2020 via conference call due to COVID-19 pandemic**

1. Call to Order & Establish a Quorum The meeting was called to order by President Mehrmann at 6:02 pm. Directors present: Robbin DeWeese, Nancy Finney, Tobyne Mehrmann Coral Spencer and Gus Tenney. Staff present: GM Rae Bell Arbogast and CWO Bruce Coons;. Public Present: Vicky Tenney Secretary Amber Mehrmann was partially present due to childcare and GM Rae Bell prepared the minutes.

2. Consent Calendar:

a.) A motion was made to approve consent calendar by Robbin DeWeese 2nd by Coral Spencer **Ayes: DeWeese, Mehrmann, Finney, Tenney and Spencer Nays:0 Absent: 0 Abstain: 0 Motion Carried**

3. Information/Discussion Items:

a) **Correspondence:** Not gathered in time for meeting.

b) **SRF Projects Update:** Written report provided. Additionally, Bruce Coons reported that the repairs to the new tank were underway. The town is on the smaller tanks during the repair work. The workers are doing a good job and should be done by Wednesday night.

c) **Board Member/Staff Reports:** GM report provided in packets. CWO Bruce Coons reported that he forgot to get the total gallons of finished water produced for May from the pumphouse but the average GPM from the driven pipes was 62.8.

The Chlorine residual in the system is being kept higher than normal during the repair work on the big tank as a precaution.

Both the Raw and Finished water Bacteria reports for May came back clean. (less than .01 PPB) The finished water test was conducted on a residence on Miners Street that had complained about the taste and smell of thier water. It was noted that because of fewer occupied residences at the bottom of Miners Street the water in that section of the system can stand for longer periods of time, but the test results were good.

The temporary tanks are fixed (tops popped out) but valves still need to be installed for the State to allow us to keep them on permanent stand-by. Bruce hopes to work on this during the summer.

d) **Historical Church/Library Report:** Written report provided in packets. Shingle repair job done within budget.

e) **Park Report:** Dean Hooley mowed the park but it still needs some weedwacking around the edges. A thank you card will be sent to him. The water has been turned back on and the park was watered to help drain the big tank for the repair job this week.

4. Unfinished Business

a) **Customer Accounts/Billings/Disconnects:** No ten-day notices were sent in May

b).**Ordinances, Policies & Procedures and Bylaws:** Conflict of Interest code was reviewed by all board members. No changes are needed at this time.

c.) **Request for legal opinion re: Rae Bell possible ethics violation** Tobyne reported that he did get confirmation from the Calif. Special District's association that they got the request but nothing has come back. Nancy Finney requested that a copy of the question be included in next month's meeting documents.

d.) Sale of Memcor Unit Written report provided. A motion was made to put the \$500 from the sale of the unit into the new equipment maintenance fund. This fund will include money for the routine water tank inspections that are supposed to be done every 5 years by an independent contractor (besides the annual in-house inspection). **Motion made by Gus Tenney and Nancy Finney 2nd Ayes: DeWeese, Mehrmann, Finney, Tenney and Spencer Nays:0 Absent: 0 Abstain: 0 Motion Carried**

5. New Business

a). Request from District Bookkeeper for an additional \$25 per month: written report included in GM report. After discussion, a motion was made by Nancy Finney to put a hold on any considerations of pay increases for staff for six months due to the uncertainty caused by the pandemic. The motion died for the lack of a second. There was further discussion. **A new motion was made by Nancy Finney to put a hold on any considerations of pay increases for staff for three months due to the uncertainty caused by the pandemic 2nd by Coral Spencer Ayes: DeWeese, Mehrmann, Finney, Tenney and Spencer Nays:0 Absent: 0 Abstain: 0 Motion Carried.**

b). FY 20/21 Preliminary Budget Adoption: A motion to adopt the preliminary budget as presented was made by Coral Spenser 2nd by Robbin DeWeese: **Ayes: DeWeese, Mehrmann, Finney, Tenney and Spencer Nays:0 Absent: 0 Abstain: 0 Motion Carried**

c). Contract Renewal Rae Bell Arbogast GM with no changes: Motion made to renew the contract for another year ending 6/30/2021 made by Coral Spencer 2nd by Robbin De Weese: **Ayes: DeWeese, Mehrmann, Finney, Tenney and Spencer Nays:0 Absent: 0 Abstain: 0 Motion Carried**

Contract Renewal Amber Mehrmann Secretary with no changes. Motion made to renew the contract for another year ending 6/30/2021 made by Coral Spencer 2nd by Nancy Finney: **Ayes: DeWeese, Finney, Tenney and Spencer Nays:0 Absent: 0 Abstain: Mehrmann, Motion Carried**

d). Meter Reader Contract: Written report provided in GM report. After discussion, a motion was made to offer the job to all district employees for a flat rate of \$50 per month and to decide at the next meeting who to give the job to. Motion made by Gus Tenney, 2nd by Coral Spencer. **Ayes: DeWeese, Mehrmann, Finney, Tenney and Spencer Nays:0 Absent: 0 Abstain: 0 Motion Carried**

In consideration of Bob Hale's many years of service to the District a motion was made to buy him a gift card at Weiss Bros Nursery in the amount of \$50 along with a card. Motion made by Coral Spencer, 2nd by Gus Tenney **Ayes: DeWeese, Mehrmann, Finney, Tenney and Spencer Nays:0 Absent: 0 Abstain: 0 Motion Carried**

6. Public Response Time: None

7. Next meeting Date, Items for next Agenda and Adjournment.

Next regular meeting scheduled for July 14, 2020 at 6:00 P.M. Next agenda items: hire new meter reader.

There being no further business before the Board, the meeting was adjourned at: 7:03 p.m.

Minutes respectfully submitted:

Rae Bell Arbogast, Deputy Secretary