

**Minutes of the Regular Meeting of the Allegheny County Water District Board of Directors
Tuesday June 12, 2018 Allegheny Firehouse, 105 Plaza Court Allegheny**

1. Call to Order & Establish a Quorum The meeting was called to order by President Mehrmann at 6:09 pm. Directors present: Tobyn Mehrmann, Nancy Finney, Robbin DeWeese, Coral Spencer, and Gus Tenney. Secretary Amber Mehrmann was present and took minutes. Staff Present: General Manager Rae Bell Arbogast, Water Treatment Operator Bruce Coons, Jan Sticha, and Vicky Tenney

2. Oath was administered to Coral Spencer by Tobyn Mehrmann. Coral Spencer is officially a member of the Water Board.

3. Consent Calender:

a.) Approved by Nancy Finney and Gus Tenney 2nd Ayes: **Mehrmann, Tenney, Finney, DeWeese, and Spencer** Nays: **0** Absent: **0** Abstain: **0**

4. Public Response Time:

Vicky Tenney had a question about her meter possibly having a leak. Bruce Coons said that he would look at it.

5 Information/Discussion Items:

a) Correspondence:

Incoming: Second notice from State Division of Drinking Water (SDDW) about a new testing requirement for 1,2,3 Trichloropropane (TCP for short) that was supposedly mailed last December but we never got it. **Outgoing:** None

b) SRF Projects Update : Written report attached to these minutes.

-Gus Tenney wanted to know if treatment plant is inoperable. Answer: It is not operable nor is it expected to be. There are less-expensive options if the district ends up needing a plant in the future.

-Vicky Tenney asked who the property owner is where the easement for the power line to the tank will go in. Rae Bell answered that Gerard Forsman is the owner and that two poles have to be installed.

-Coral Spencer wanted to know who Kipp [Lybarger] is. Rae Bell informed her that he is the district's engineer for the projects. His company is Altec Engineering.

-It was asked if we need to get written consent from the pond owners in town to draft water in case of a fire emergency. Answer: if there is an emergency, consent is not needed.

c) Board Member or Special Committee Reports: There weren't any.

d) Staff Reports: Written *General Manager's report* attached to these minutes.

Water Treatment Operator Report: Total water pumped for the month of May: 275,630 gallons. Average spring flow GPM: 84.3 Repeat test on driven pipe #4 (raw water) came back absent. The test on driven pipe #5 June (raw water): Came back with a 1.0 It has only been one year since the pipes were driven so Bruce Coons is still in the process compiling data. Summer is here, so there is speculation that there could be a rise in Coliform. There have been no positive test results on the finished water and Bruce is maintaining a chlorine level of .02 per the State's instructions. (trace amount of chlorine)

- Bruce and Eddie pulled one of Sump pumps out of the way to put in the standpipe for fire truck use.
- Water was turned back on for a customer who had their service shut off voluntarily earlier in the year.
- e) Historical Church/Library Report:** Rae Bell reported that the library is looking really nice and cozy. Good job Robbin.

f) Park Report:

- The park was cleared of weeds by Chris Coons.
- The Fountain was delivered.
- Two of the freshly planted trees didn't make it.

6. Unfinished Business

- a) Customer Accounts/Billings/Disconnects:** No ten-day notices were sent in June. One account is still on a payment plan.
- b) Ordinances, Policies & Procedures and Bylaws:** Nothing prepared for the meeting.
- c) Field trip to Cumberland Spring:** Still waiting for the proper time to venture out there.
- d) Resolution # 109 (Volunteer and Workman's Comp):** No action taken. Further research needed.

7. New Business


- a) -Select domain name for district website.** After a discussion, a motion was made to purchase the domain name alleghanywater.org if it is available and to authorize the GM to purchase something similar if it is not.: Robbin DeWeese made the motion. Gus Tenney 2nd
Ayes: Mehrmann, Tenney, DeWeese, Finney, and Spencer Nays: 0 Absent:0 Abstains:0

8. Next meeting Date, Items for next agenda and adjournment:

Next regular meeting scheduled for July 10, 2018 at 6:00 P.M. at the Alleghany Fire House.

There being no further business before the Board, the meeting was adjourned at: 6:52 p.m.

Minutes respectfully submitted,


Amber Mehrmann, Secretary

Alleghany County Water District

P.O. Box 860, Alleghany, CA 95910 ~ alleghanywater@gmail.com ~ Phone 530-287-3204

~ Established March 8, 1939 ~

CERTIFICATE OF POSTING

I, Rae Bell Arbogast certify that the following document was posted on behalf of Alleghany County Water District, Sierra County California:

Amended Meeting Agenda Meeting Date 6/12/18

In the following location(s):

Alleghany Post Office Bulletin Board and On the door of the Alleghany Firehouse (meeting location)

Emailed to email list as well.

On 6/8/18 (date)

A copy of which is attached hereto and by reference made a part herof.

Signed under penalty of perjury: X


Rae Bell Arbogast

NOTICE

OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF ALLEGHANY COUNTY WATER DISTRICT

Date: Tuesday June 12, 2018 Time: 6:00 pm

Location: Alleghany Firehouse 105 Plaza Ct. Alleghany

AMENDED AGENDA 6/8/18 - one "new business" item added

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Directors in accordance with the Ralph M. Brown Act. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference in the box at the Post Office or by calling 530-287-3204 or email: alleghanywater@gmail.com

1. Call to Order & Establish a Quorum
2. Administer Oath of Office Coral Spencer
3. Consent Calendar
 - a) Approval of the agenda
 - b) Reading and approval of the minutes for the regular meeting dated May 8, 2018 and the special meeting held May 22, 2018
 - c) Ratification of Treasury Report and bill payments for May 2018
4. **Public Response Time:** The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote.
5. **Information/Discussion Items:**
 - a) Correspondence
 - b) SRF Projects Update – written report included in packets
 - c) Board Member or Special Committee Reports
 - d) Staff Reports – Water Treatment Operator (WTO) & General Manager (GM)
 - e) Historical Church/Library Report
 - f) Park Report
6. **Unfinished Business (Discussion & Possible Action Items):**
 - a) Customer Accounts/Billings/Disconnects. Two 10-day notices were mailed, one account still on payment plan. One account turned back on that had voluntarily been shut off.
 - b) Ordinances, Policies & Procedures and Bylaws: Draft Ordinance #37 to correct late fees put on hold.
 - c) Trip to Cumberland Spring – set for future date
 - d) Resolution # 109 re Volunteers & Worker's Comp. coverage (on hold still)
7. **New Business (Discussion & Possible Action Items):**
 - a) The board needs to decide on a domain name for the new district website
8. **Next meeting date, Items for next Agenda & Adjournment.**

Next regular meeting, July 10, 2018 6:00 pm at the Alleghany Firehouse

Alleghany County Water District

P.O. Box 860, Alleghany, CA 95910 ~ alleghanywater@gmail.com ~ Phone 530-287-3204

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Agenda and meeting packet Regular Meeting, Meeting Date 6/12/18

In the following location(s):

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Emailed to email list as well.

On 6/7/18 (date)

A copy of which is attached hereto and by reference made a part herof.

Signed under penalty of perjury: X

Amber Mehrmann
Amber Mehrmann

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- a) None

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Next regular meeting, July 10, 2018 6:00 pm at the Alleghany Firehouse

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Treasurer's Report

Allegheny County Water District

MAIN ACCOUNT Beginning Balance \$ 8,379.24

Deposits

Date	From:	For:	Amount
5/4	Sierra County	Property Taxes	\$ 2,055.79
5/15	Customers	Water	\$ 931.16
5/15	Customers	Water	\$ 524.24

Deposits Total \$ 3,511.19

Expenditures

Ck #	Date	To:	For:	Amount
5250	5/1	Bruce Coons	April Bill	\$ 673.53
			WTO Contract	\$ 250.00
			Mileage	\$ 168.53
			WTO Other Labor	\$ 255.00
5251	5/4	VOID		
5252	5/4	B & C	Supplies & Maintenance	\$ 126.13
5253	5/4	Brown's Gas		\$ 284.90
5254	5/4	Cranmer Engineering	Water Tests	\$ 112.00
5255	5/4	Ed Snyder	WDA – March & April Bills	\$ 198.00
			WDA	\$ 120.00
			Planning Project reimburse	\$ 78.00
5256	5/4	Edda Snyder	Bookkeeper – March & April Bills	\$ 200.00
5257	5/4	AT&T		\$ 37.50
5258	5/4	Amber Mehrmann	Secretary – April minutes	\$ 30.00
EFT	5/9	PG&E	Pumphouse	\$ 198.47
EFT	5/22	Tri-Counties Credit Card	Shipping MPA test	\$ 30.83

Expenditures Total \$ 1,891.36

Ending Main Account Balance \$ 9,999.07
 Less Contingency Fund Balance \$ 2,500.00
 Plus Undeposited Funds \$ 1,250.00
 Available Funds \$ 8,749.07

NON-ENTERPRISE ACCOUNT (Historical Church & Park) Beginning Balance \$ 10,339.86

Deposits

Date	From:	For:	Amount
			Deposits Total \$ -

Expenditures

Ck #	Date	To:	For:	Amount
EFT	5/9	PG&E	Church	\$ 10.08
			Expenditures Total \$ 10.08	

Ending Non-enterprise Account Balance \$ 10,329.78

NOTE

Historical Church Balance \$	6,238.11
Park Balance \$	4,091.67

May 2018

State Revolving Fund (SRF) Projects Update:
For ACWD BOD Meeting Date: 6/12/18 Prepared by Rae Bell

1. PLANNING PROJECT (Water Source Analysis):

Ram Spring

Kip is waiting until he is here for the tank project to continue the engineering plan for the Ram Spring. The board needs to consider declaring the old treatment plant surplus equipment. District management has been advised by Aqua Sierra and several other engineers that even if it is determined that a plant is needed in the future there are much less expensive options available. For now, Bruce would like to pull the treatment plant out of the building and tarp it so that there is more room for the fire drafting set-up.

Cumberland Spring

Until things dry out substantially, the Cumberland project is “on hold”.

2. WATER TANK REPLACEMENT PROJECT UPDATE:

Hopefully we will have an update from the contractor at the meeting. The last two e-mail inquiries have not been answered.

Fire Plan during construction: In late May the Fire Dept. crew looked at the Ram Spring sump to figure out the best way to install a stand-pipe for drafting water. Also, the Arbogast pond is full and the Gold Crown pond is full. The written fire plan and memo to all area fire agencies has not been prepared yet.

PG & E Power Installation: After ACWD’s Engineer prepared a calculation of a fair price for the easement the State approved offering \$2,500 to the affected property owner for granting an easement for the power lines. The property owner accepted the offer on May 21st. A PG&E representative is drawing up the paperwork. The last few e-mail requests for an update have gone unanswered.

Components of tank construction project (some of these tasks will happen simultaneously):

1. Site preparation (the weather and ground conditions will determine when this can be started)
2. Manufacture of tank (offsite)
3. Placement and hook-up of temporary tanks
4. Dismantle and haul away old tank
5. Electrical power installation (PG&E)
6. Tank Pad preparation
7. Construct new tank on new pad
8. Install SCADA system
9. Install fencing around new tank
10. Remove temporary tanks

Expected completion date: July 31, 2018

Alleghany County Water District General Manager (GM) Report June 2018

State Water Quality Control Board: On June 1st a curtailment order was issued on all water right holders with permits issued after 1965. (This does not apply to the Ram Spring Water right issued in 1919.) Hopefully they do not expand the order to include older rights, like they did last time.)

Another water quality test is now required that the district was supposed to complete by March 31st but we never got the notice that was supposedly mailed to ACWD last December. We got a reminder via email from our State inspector Stephen Rooklidge at the end of May and have until June 30th to do it. It is for 1,2,3 Trichloropropane (TCP for short). Cranmer Engineering is not certified to do this test. We set up an account with Basic Laboratory out of Redding to get it done. The cost is \$92 plus \$24 in shipping. Bruce mailed the sample on June 6th. As long as the results come back absent (which they should) the district will not have to test for this again.

Park Report: The new drinking fountain was delivered to the County Yard on May 30th. The goal is to have it installed by Father's Day weekend.

Chris Coons did the weed-eating at the Park.

Two of the new trees have died (the sugar pine and one maple that got broken) leaving 6 remaining.

Alleghany County Water District General Manager (GM) Report
Addendum June 2018

Agenda Item District Web-site We missed it last month and almost missed it again but we need to decide if we want to purchase a domain name for the district. Our webservice that we are getting on the grant does provide a free domain name but they own it, so if we ever want to move it to different host we would have to change the domain name. Also the free domain has to end with specialdistrict.org for example acwd.specialdistrict.org

We can purchase our own domain name for about \$12 per year and it can be any name not taken. My recommendation is to purchase our own domain name so that we own it.

Rumor abatement item from last month's report At last month's meeting it was brought to my attention that my assumption regarding the "rumor" about water leak credits was not correct. According to one source what I assumed was a "rumor" was in fact a statement based on direct experience at ACWD board meetings that took place prior to the year 2000 when I joined the board. I stand corrected.