

# NOTICE

## OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF ALLEGHANY COUNTY WATER DISTRICT

**Date: Tuesday December 12, 2017 Time: 4:30 pm**

**Time changed due to scheduled power outage**

**Location: Alleghany Firehouse 105 Plaza Ct. Alleghany**

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Directors in accordance with the Ralph M. Brown Act. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference in the box at the Post Office or by calling 530-287-3204 or email: alleghanywater@gmail.com

### 1. Call to Order & Establish a Quorum

### 2. Consent Calendar

- a) Approval of the agenda
- b) Reading and approval of the minutes for the regular meeting dated November 14, 2017.
- c) Ratification of Treasury Report and bill payments for November 2017.

3. **Public Response Time** The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote.

### 4. Information/Discussion Items

- a) Correspondence
- b) Board Member or Special Committee Reports ~ Conflict of interest per ethics training please bring document handed out by Nancy Finney last month.
- c) Staff Reports – Water Treatment Operator and General Manager
- d) Historical Church/Library Report
- e) Park Report – one item under New Business
- f) SRF Projects Update – included in packets

### 5. Unfinished Business (Discussion & Possible Action Items):

- a) Customer Accounts/Billings/Disconnects. Three 10-day notices mailed on the 15<sup>th</sup> (includes 2 unpaid from previous month)
- b) Ordinances, Policies & Procedures and Bylaws: Review Drafts of Record Retention Policy & Meeting Recording Policy & Public Record Request policy
- c) Secretary Position – no new applicants as of agenda posting date. Rae Bell will take the position in January if nobody applies by then.
- d) Burn Piles on Bucket Club property ~ possible event

### 6. New Business (Discussion & Possible Action Items)

- a) Audit engagement letter for Fiscal-year 17/18 amount \$2,800 See last month's GM report for more info.
- b) Drinking Fountain for Park
- c) Resolution 108 to accept Aqua Sierra Controls contract to install the SCADA system.
- d) Request from General Manager for board motion on whether-or-not to continue exploring the feasibility of re-connecting the Cumberland Spring to the system as a secondary water source. (see planning project update)

### 7. Next meeting date, Items for next Agenda & Adjournment.

Next regular meeting, January 9, 2018 6:00 pm at the Alleghany Firehouse. See you next year!

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