

ALLEGHANU



MINUTES OF THE REGULAR MEETING OF THE

ALLEGHANY COUNTY WATER DISTRICT January 9, 1990

This meeting was called to order at 7:35 P.M. by Chairman Hauck

Present were Directors Hauck, Babros, Levy, and Wilkerson Absent None

The minutes from the last meeting were read and approved as read

Vacancy on the Board: No one at the meeting to apply, but the Chairman has had an inquiry but the person could not attend this meeting. The filling of the vacancy will be put over to the next meeting.

Correspondence:

Reports:

Water test results: 2.2 for December

Treasury report:

Maintenance Fund

\$ 2452.43

Park Fund

66.00

General Fund

6017.27

Status Report from Chairman:

Mr. Miller has not fixed his line as yet. He has been out of town. The chairman will talk to him when he returns. The Board had a discussion on bringing a tractor into town for a weekend to complete repairs on the water line. The water line to be marked after the job is finished.

The Chairman solicited bids from fencing company's to complete fencing the spring area at the Ram Spring on Upper Main St. Three firms came to Alleghany to make an on-site visit. Only one firm submitted a written formal bid. Grass Valley fence sent a bid for \$3680.00. Director Levy moves to accept the bid from Grass Valley Fence of \$3680.00. If there should be a price change because of the time difference between the time of the bid and when we accepted it the board will approve a maximum additional charge of 10%. Director Babros seconds the motion. Ayes, unanimous.

The Chairman reports that the main shut off valve at the water tank has been located by Lowell Hiscox. The Secretary is directed to notify Smith/Crockett, Jaque Palmer, that the main valve has been found and for him to bid on the remainder of the work that was discussed with him.

Discussion held on the request from Don McLeod to cut into the ditch line by his house to put in a culvert. Sam White from the Dept of Public Works, Sierra County has contacted the Chairman so the county could have an opinion from the Board. The Board is very reluctant to give permission to cut into the ditch line as that is were the 6inch main is located. The last time there was a break in the main line it cost \$4500 to repair it. A suggestion was made that Mr. McLeod put up a bond in the amount of \$5000 to guarantee that any break would be fixed. No decision was made at this time.

Public Response Time: no one present to speak

Unfinished Business:

Customer Accounts/Tenant Billing Forms:

Tenant billing forms for 3 customers were submitted for approval.

- 1) Parnack/16 to 1 Mine
- 2) Klesert/Schroeder
- 3) Taylor/Casey

Director Wilkerson moves to accept the tenant billing forms as submitted. Director Babros seconds. Ayes, unanimous.

Discussion on the billing rate for Sierra Windsong/Susan Lilly. She has requested a rate change back to single residence of 15.00 since she is no longer conducting her business at home. Director Babros moves to accept the change in rates effective February 1st. Director Levy seconds. Ayes, unanimous.

Discussion on the status of the water billing for the Fire Hydrant Maintenance fee and the AVFD water service. The District has still not received the payments for these items billed in July 1989. Director Wilkerson moves to send a letter to the Board of Supervisors regarding the billing and the amount owed. The Secretary is to also copy this letter to Joan Briody, Don Hemphill, Babe Lewis and the AVFD. Director Levy seconds. Ayes, unanimous.

New Business: None

Claims:

Lowell Hiscox \$66.25, 43.75, 50.00

Cranmer Eng \$21.75

FHA \$3390.00, 175.00 PG&E \$254.06, 79.31

P.E. O'Hair \$297.17 EDD \$38.70 K.C. Nelson \$200.00 Best Office Supply \$12.75

Interstate Sales \$257.87, 92.29

W.S. Darley \$332.85 U.S. Postmaster \$42.00

Director Babros moves to pay all claims. Director Wilkerson seconds. Ayes, unanimous.

Secretary's Claims:

Donna Hauck \$300.00

Director Levy moves to pay this claim. Director Babros seconds. Ayes, Wilkerson, Levy, Babros. Abstain, Hauck.

This meeting adjourned by Chairman Hauck at 9:05 P.M.



COUNTY Streets



WATER DISTRICT

MINUTES OF THE SPECIAL MEETING OF THE ALLEGHANY COUNTY WATER DISTRICT

March 6, 1990

This meeting was called to order at 7:35 P.M. by Chairman Hauck

Present were Directors Hauck, Babros, Levy and Wilkerson

The minutes of the last meeting were read and approved as read

Vacancy on the Board:

Tim Standley appeared before the board to apply for the vacancy on the board. This vacancy was the seat held by Carol Noble. Mr. Standley was questioned by the board. Director Babros moves to appoint Tim Standley to the Board. Director Levy seconds. Ayes, unanimous.

Correspondence:

1) Letter to Mr. Mike Miller

Reports:

Water Test results for February 2.2

Treasury report Maintena

Maintenance Fund 2452.43 Park Fund 66.00 General Fund 12687.72

The Secretary has new bank cards for the Directors to sign.

Status Report from the Chairman

Alica Totty service way over the allotted reading. Lowell Hiscox reports that the meter broke because the lid was left of the water box and the meter froze. He has changed the meter. The Totty house has a multitude of plumbing problems that need to be fixed. The owner and tenant are aware of the problems.

The telemetry box at the tank was frozen during the last major storm. The tin roof came off the box. This has been replaced and repaired.

Upon checking the pump house, the pump control switches seem to be acting up. The Secretary is to call A-1 Water Systems to have them check it out. They were the company that installed our pumps the last time.

The Nevada County Fence Company has been contacted since winter is over. They have stated that they will not charge any more for the bid on the fencing to go around the pump house. They will be up to start the installation of the fencing as soon as the weather clears up.

Public Response Time: None

Unfinished Business:

Tenant billing forms presented to the Board for approval. Director Babros moves to approve the tenant billing form for DeRaps/Totty. Director Wilkerson seconds. Ayes, unanimous.

A check has been received from Sierra County for the balance owed by Louise Evans on the bad check that she gave the Water District to pay her bill. Since we have now received the full \$200.00 from the Evans and Washington Metropolitan Mortgage also paid that amount, a refund check will be sent to Washington Metro Mortgage. The Secretary to check the files for the amount owed by the McDowells and report back to Deputy Rob Levy.

New Business:

During the last storm the gas for the generator ran low. A discussion was held by the Directors on some items needed by the District. Director Babros moves to purchase a 5 lb. ABC fire extinguisher for the pump house and 2 five gallon jeep cans with spouts. Director Wilkerson seconds. Ayes, unanimous.

A discussion was held on the broken water meters. Lowell Hiscox can repair them if the District can get the parts. It was felt that if the parts could be stocked at a reasonable cost it would be worth purchasing some extras for repairing the meters. The Chairman is to look into it and report back to the Board.

The Secretary is asked to check with Mr. Tom Helms, at Pliocene Ridge School, about his class doing some landscape work at the park in Alleghany.

Claims:

Yuba River Lumber 41.70
P.G.&E. 145.29
Cramner Engineering 7.25
Lowell Hiscox 25.00/371.25 (Jan/Feb)

Director Babros moves to pay these claims. Director Wilkerson seconds. Ayes, unanimous.

Donna Hauck 300.00

Director Babros moves to pay this claim. Director Standley seconds. Ayes, Babros, Wilkerson, Levy, Standley. Abstain, Hauck

This meeting adjourned at 8:40 P.M. by Chairman Hauck



ALLEGHANU 9-2000 DUSTINGT



MINUTES OF THE SPECIAL MEETING OF THE ALLEGHANY COUNTY WATER DISTRICT

April 10, 1990

This meeting was called to order at 8.19 P.M. by Chairman Hauck

Present were Directors Hauck, Standley, Wilkerson Absent were Directors Levy, Babros

The minutes of the last meeting were read amd approved as read

Correspondence: 1 Letter to washington Metro Morg

None

Reports: Water Test 2.2

Treasury Report:

Maintenance Account \$2452.43

Park Account 66.00 General Fund 14102.93

The Secretary has asked for a motion from the Board so that she may transfer \$980.00 from the General Fund to the Maintenance Fund. This amount is the payment recieved from Service Area #2 for the fire hydrant maintenance fee. Director Wilkerson moved to transfer the funds of \$980.00 from the General Fund to the Maintenance Account. Director Standley seconds. Ayes, unanimous.

Status Report from the Chairman: The fencing at the pump house has been installed by Grass Valley Fence. The Chairman is to inspect it to make sure everything was done according to the bid. Brushing is needed at the pump house before it gets out of hand. There still has to be a trench dug along the back fence line. The Chairman is to check on charges for equipment needed to dig this line. The pump switch in the pumphouse that has been acting up was repaired by A-1 Water System. To date no bill has been recieved for the work. The information on the parts for the meters has not been received yet by the Chairman. He has called P.E. O'Hair for the information. The restroom door lock at the Park has been broken off the door. The District will have to replace the lock. Mr. Helms has been contacted by the Secretary and has indicated that he will bring his FFA class up to the park and check on a plan for landscaping. There was a discussion on the errosion that is accuring around the play court by the asphalt.

Public Response time: none

Unfinished Business:

A discussion was held on the request of Mr. Don McLeod to do some ditch line work around the main water line of the district. There would have to be a \$5,000.00 bond posted by Mr. McLeod. The Secretary explains to the board the requirements for a bond. If Mr. McLeod wants to go to a bonding company to have them put up the bond he could, but it would cost him a fee to do this. The other way to post a bond would be for Mr. McLeod to open up a CD account at a Savings and Loan for \$5000.00. This CD would be assigned to the Water District but in Mr. McLeod's name. would be a contract signed by the McLeod's and the Water District acknowledging the CD and setting forth the terms of the construction plans. At the completion of the construction work Mr. McLeod would notify the district and after a 45 day waiting period the CD would be released back to the McLeod's. interest that was earned would alway's remain the property of the After the discussion, Director Standley moves to add the requirement from the district that there be a 60 day waiting period before return of the bond and that all repair work to be done would have to be done Monday thru Friday, no later than 5.00 P.M. and that the McLeods would have to assume all liability while the trench was open. Director Wilkerson seconds. unanimous.

New Business:

The Secretary has suggested to the Board that they consider moving their bank accounts to a money market fund. The District would retain their account for their general fund and put the money into the money market fund (which allows 3 checks per month to be written at no cost), then the money to cover the monthly payments would be transferred to the regular account for the purpose of paying the claims against the district. This way the district funds would be collecting the highest rate of interest while still not incurring a cost of having an account. A discussion followed. The Secretary is directed to investigate rates at several local Savings & Loan Associations.

The Secretary presents to the board a report on leasing a computer system for the district. A survey was made of several agencies to find out how they handled their computer usage. The Sierra County Arts Council leases their computer system from their secretary for \$150.00 per month. On top of that they still pay \$13.00 per hour for time spent working on the computer. The secretary presents to the board a lease contract for the use of a computer system for \$125.00 per month. The lessor will provide all computer supplies and equipment. The lessor will provide office space for the housing of the computer system. A discussion follows. The Board decides to table the contract until the following month so all Directors can be present. The Board would also like to consider outright purchase of the system.

A discussion was held on changing the mileage rate for District use. The current rate is .22 per mile. That rate has been in effect for 8 years. The new IRS accepted rate for all entities is now .26 per mile. Director Standley moves to change the mileage rate from .22 per mile to .26 per mile effective with mileage incurred after April 10, 1990. Director Wilkerson seconds. Ayes, unanimous.

Claims:

Lowell Hiscox	47.50
P.G.&E.	96.56
Yuba River Lumber	19.16
W.M. Mortgage	200.00
Edd-atr. taxes	24.30

Director Wilkerson moves to pay all claims before the board. Director Standley seconds. Ayes, unanimous.

Secretary Claims:

300,00 Donna Hauck

Mileage 3 trips X 80 miles at .22 per mile

11.50

This meeting was adjourned at 9:35 P.M. by Chairman Hauck

Standley moves Wilheron seconds ages Standley, Wilheron abstain Hauch



ALLEGILANU COUNTU VATER DISTRICT



MINUTES OF THE REGULAR MEETING OF THE ALLEGHANY COUNTY WATER DISTRICT

This meeting was called to order at 7:40 P.M. by Chairman Hauck

Present were Directors Hauck, Babros, Standley Absent was Director Wilkerson

The minutes from the meeting of April 10, 1990 were read and approved as read

Correspondence:

- 1) Letter from Dept of Health Services
- 2) Letter from Dept of Industrial Relations
- 3) Material from ACWA (Assoc of CA Water Agencies)

Reports:

Water Test - 2.2-April

Treasury Report:

Park Fund

66.00

Maint Fund

3432.43

General Fund

13483.34

Status Report:

System is now down. The telemety system has a break in it which has interupted service. Lowell Hiscox will be working to find and repair the break. Report on the repair parts for the meters is given by the Chairman. New meters run \$30.00 to \$40.00 dollars apiece. Spare parts cost \$13.00 for the bottom plate plus washers for an estimate of \$15.00 per repair. Discussion follows. Directors want to plan for next winter by being sure we have an excess stock of spare meters (at least 5). Also all boxes are to be insulated.

The Director reports on prices for backhoe rental charges.

- 1) Marysvilles wants \$165.00 per day
- 2) Gold & Green Rental wants \$175.00 per day
- 3) Grass Valley Rental wants \$175.00 per day but will allow the District to pick it up the night before A discussion follows and it is decided that at the same time we

have the equipment we will replace the line to Mike Millers house and do some work at the park. Director Babros moves to rent the back hoe from Grass Valley Rental for a weekend. The Director to operate it. The line to Millers house to be fixed, work to be done on the park, and the trenching work at the pump house to be done. If all these are finished and it is determined that other work needs to be done it is to be finished if possible. Director Standley seconds. Ayes, unanimous.

Public Response Time:
None

Unfinished Business:

The Secretary presents the Board with information on the Computer system she has bought. The District has two options before it. 1) to pay a lease fee for the computer to be used for the District or 2) to outright purchase the system for the District. A discussion follows. Director Standley and Babros feel that the District should outright purchase the system as a lease program would be spending money that after a few years would still not provide ownership of a computer system. Director Babros moves to purchase the computer, printer, desk, and supplies for a total of \$2059.67 from the Secretary. Director Standley seconds, ayes, unanimous. The secretary has already installed approximately \$800.00 worth of software in the computer which will be given to the district at no charge.

The District needs to purchase insurance for the office equipment. The Secretary has checked with her homeowners insurance co. and they do not cover business equipment under her policy. The Secretary is to check insurance rates. Director Babros moves to authorize the Secretary to purchase Fire and Theft Insurance not to exceed \$375.00 per year. Director Standley seconds. Ayes, uninamous.

Vacancy on the Board:

Application from Carolyn Butler for the vacancy on the board. There is noone else present to request consideration. The Chairman reminds the board that Mrs. Nelson has also requested consideration for the position but that she was not present at this meeting. A discussion follows. Director Babros moves to accept the application of Carolyn Butler as a new Director on the Board to fill the existing vacancy of Rob Levy. Director Standley seconds. Ayes, unanimous.

Water Conservation:

Discussion held on the drought situation this year. The Board is concerned as are all Districts in the State that this will be the worst year ever. A notice is to go in the water bills for all customers regarding concerving water. At this time the request will be for voluntary conservation with the hope that

that will be sufficent so that the Board does not have to impose mandatory conservation.

Claims:

Wayne Babros	jeep cans, fire exting.	52.97
G.V. Fence	fence for the pump hse	3680.00
FHA	project loan payment	3722.50
State Comp	annual premium	272.00
Lowell Hiscox	meter reading, labor	41.88

Director Babros moves to pay these claims. Director Standley seconds. Ayes, unanimous.

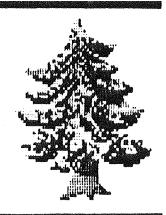
Secretaries claims:

Donna Hauck 300.00 Director Standley moves to pay this claim. Director Babros seconds. Ayes, Standley, Babros. Abstain, Hauck

This meeting was adjourned at 8:33 P.M. by Chairman Hauck.



ALLEGHAND COUNTY VATER DISTRICT



MINUTES OF THE REGULAR MEETING OF THE

ALLEGHANY COUNTY WATER DISTRICT

July 10, 1990

This meeting was called to order at 7:45 P.M. by Chairman Hauck

Present were Directors Hauck, Babros, Wilkerson Absent was Director Standley. Director Standley joined the meeting in progress.

The minutes from the meeting of May 8, 1990 were read and approved as read

Carolyn Butler is present to be sworn in as a new Director with the Alleghany County Water District. She is to replace Rob Levy who has resigned and moved to Downieville. The Secretary administers the oath of office to Carolyn Butler.

Correspondence:

- 1) Letter from State Water Resources Control Board
- 2) Letter from State Departement of Health Services
- 3) Notices from East Bay Munincipal Utility District
- 4) Letter from California Rural Water Assoc
- 5) Letter from P.G.& E.
- 6) Letter to Alicia Totty

Reports:

Water Test - 2.2 for May and June

Treasury Report: Park Fund 66.00

Maint Fund 3432.43 General Fund 9452.56

Status Report:

The Water system is working just fine. Lowell Hiscox has been doing the chlorination of the system while the Chairman has been ill. The pump house still needs to be weeded. The Secretary is instructed to post a notice for the job opportunity of doing miscellaneous brush work for the District. As soon as the Chairman is released to go back to work he will make arrangements to get the backhoe in town and do the work needed by the District.

Public Response Time: None

Unfinished Business:

- A) The Secretary presents to the board a tenant billing form for appoval for John Luchessi and Mimi Simmons. Ms. Simmons is the new owner of the Rob Levy house. Director Babros moves to approve the tenant billing for Luchessi/Simmons. Director Standley seconds. Ayes, unanimous.
- B) Discussion held on the billing for Parneck/16 to 1 Mine. The Parneck's have moved on June 1st, and will be responsible for the water bill up to that time. The Secretary is to forward an accounting of their bill to Director Wilkerson who will then see that the bill is paid.
- C) The Secretary discusses the letter that she sent to Alicia Totty. Mrs. Totty called the secretary to discuss the overdue billing on her house in Alleghany. She had assured the District that she will send a check for the amount of \$463.00 and that her tenent, Jennifer DeRap will have to be responsible for the amount of \$105.00. The Secretary has talked to Ms. DeRaps and she will have to make payments to clear up the balance owed.
- D) A discussion was held on possible alternatives for the District to consider if they want to open some new bank accounts in order to earn interest on the moneys now being held in accounts at Security Pacific. The current bank accounts do not earn interest because they are free accounts and do not incurr service charges. In the past that was o.k. because the District did not have enough money in their accounts to accumulate a minimum balance requirement for no service charges. The situation is now changed and the District has enough money to consider a CD or Treasury Note to earn the maximum interest rate. The Secretary inquired at Sacramento Savings and Great Western. Sacramento Savings would not open accounts for us as we deal with public monies. The same held for Great Western. The Secretary to check with Placer Savings in Nevada City for information on accounts with them.

New Business:

A) Prelimenary Budget talks were held. The Secretary outlined the expenditures for the last fiscal year and discussed budget requirements for the District. The Director's are to come back to next month's meetings with any requests for expenditures that they feel are necessary for the next fiscal year of 1990/91.

Claims:

Lowell Hiscox	meter reading, labor	41.88
Postmaster	stamps, envelopes	181.40
Lowell Hiscox	meter reading, labor	119.75
P.G.&E.	electric	141.77

M & M Pump EDD chlorine qtr taxes 33.57

Director Babros moves to pay these claims. Director Wilkerson seconds. Ayes, unanimous.

Secretaries claims:

Donna Hauck

May

300.00

Donna Hauck

June

300.00

Director Standley moves to pay this claim. Director Butler seconds. Ayes, Standley, Babros, Butler, Wilkerson. Abstain, Hauck

This meeting was adjourned at 9:02 P.M. by Chairman Hauck.



ALLEGHANU COUNTU LATER DISTRICT



MINUTES OF THE REGULAR MEETING OF THE ALLEGHANY COUNTY WATER DISTRICT

October 09, 1990

This meeting was called to order at 7:50 P.M. by Chairman Hauck

Present were Directors Hauck, Babros, Standley Director Wilkerson was absent but excused. She joined the meeting when it was in progress.

The minutes from the meeting of Sept. 11, 1990 were read and approved with two corrections. The two corrections were in the status report by the Chairman, striking the words "was two big" in the sentence about the trench and the backhoe at the pumphouse and striking the words "and install" when referring to Lowell Hiscox to build the PIA sign at the park.

Correspondence:

- 1) Letter from State Water Resources Control Board
- 2) Notices from East Bay Munincipal Utility District
- 4) Letter from JPIA (Joint Powers Ins. Authority)
- 5) Notice from California Fair Political Practices Com.
- 6) Notice from Sierra County Treasurer-Tax Collector
- 7) Notice from Special Districts Information Service
- 8) Bid received from Norman McDonald regarding painting the water tank.

Reports:

Water Test - 9.2 (retest-2.2)

Treasury Report: Park Fund 66.00
Maint Fund 4324.00

Maint Fund 4324.00 General Fund 10481.00

Status Report:

There was a small leak in the Ram Spring Pump House. The pressure gauge to the main line sprang a leak. There also was a leak in the box by the water tank. A leaking vlave under the asphalt road was discovered. The District will not fix it at this time. It is not a major problem. This has happened before and there is no urgency about the repair. The Park has had the water fountain installed. The Park needs some cement work done around the asphalt play court. The dirt is starting to slough

off the side of the slope by the play court. The Chairman will have to have some help in mixing the cement and making the repair. The District already has the necessary materials needed to make the repairs. PIA has informed Chairman Hauck the materials for the sign had been given to John Luchessi, some time ago, to put in storage untill someone was ready to build the sign. Discussion held on the playground equipment at the Park. Director Standley moves to purchase 1 infant seat for the swing set along with any necessary parts for installation. Director Babros seconds. Ayes, Unanimous.

Public Response Time: None

Unfinished Business:

Discussion held on the budget for fiscal year 90/91. The final draft of the budget is presented to the Board for approval. Director Wilkerson moves to adopt the Budget for Fiscal Year 90/91. Director Babros seconds. Ayes, unanimous. A copy of this budget is attached to these minutes.

Discussion held on the new bank accounts. The Secretary explains the new accounts and distributes the bank cards for the Directors to sign. Except for the monthly operating capitol the majority of funds will be deposited into a CD account. Director Standley moves to open the CD account on a 30 day rollover. This will insure the District always will be able to access the money if there is an emergency. Director Wilkerson seconds. Ayes, unanimous.

New Business:

The Secretary requests that the item for discussion on the Software for billing purposes be tabled until next meeting. Director Babros moves to table the discussion on new software for utility billing purposes. Director Standley seconds. Ayes, unanimous.

The Secretary has received the resignation from Director Butler. Director Butler has moved out of state. The Board accepts the resignation with regret. The Secretary is directed to post for the vacancy.

Claims:

Lowell Hiscox	meter reading, labor	135.63
P.G.&E.	electric	123.62
Office Club	membership renewal	10.00
Cranmer Eng	Water test	14.50
PE O'Hair	water meters (6)	318.41
A to Z Supply	misc. plumbing	38.87
John Luchessi	labor/trench line	100.00

Director Wilkerson moves to pay these claims. Director Babros

seconds. Ayes, unanimous.

Donna Hauck

salary

300.00

Director Standley moves to pay this claim. Director Babros seconds. Ayes, Standley, Wilkerson, Babros. Director Hauck abstains.

This meeting was adjourned at 9:10 P.M. by Chairman Hauck.

ALLEGHANY COUNTY WATER DISTRICT

BUDGET FISCAL YEAR 1990-91

Payroll Taxes	ŧ	\$ 100.00
Insurance		625.00
Utilities		1500.00
Salaries		3900.00
Office Supplies		800.00
Water Tests		87.00
Maintenance		5438.00
Fixed Assets		1500.00
Special Dist. Expense		1000.00
Project Loan Payment		7050.00
Park		1000.00
		\$23000.00

REVENUE (Projected)

Single Services		\$	8460.00
Multiple Servies			1728.00
DPW			600.00
Cemetery			60.00
Fire Hydrant Mtn.	Fee		936.00
Sierra County Tax	Revenue		8000,00
		\$ 2	19784.00

Carry ove	r from FY	1989-90	\$11971.09
Projected	Income		19784.00

Budget	*				23000.00
Carry	over	for	next	year	\$ 8755.00