

ACWD General Manager (GM) Report June 2024

Prepared by Rae Bell Arbogast

Correspondence **Outgoing, Incoming** Elections material from Sierra County Clerk-recorder. **emails back and forth:** Cranmer Eng. re: water sample results, Coleman Eng. & Thompson Tank re: water tank repair. Coleman Eng. (mainly Scott Woodland) re: Ram Spring Project (RSIP) & Cathodic Protection Project, RCAC re Bridge Loans (one for Ram Spring Project and One for Cathodic Protection Project, The district's insurance carrier Golden State RMA had to provide insurance documentation to RCAC for the Bridge Loan, Golden State RMA re: Worker's Comp resolution (for volunteers) and revision to contracts for Secretary and GM.

Agenda Item 3. c) GM Report

Preliminary budget: The insurance bill came in as budgeted which is \$768 less than the quote that we were given earlier this year. I did not make any changes to the preliminary budget document that was presented in May. Please bring your copy from last month to the meeting.

Under New Business Contract renewals for Secretary and Treasurer: In the process of being vetted by PRISM the bigger insurance Pool that Golden State RMA belongs to, we were told that the contracts needed some cleaning up. Based on that, I edited both contracts, the main change is that General Liability Coverage is not extended to Contractors.

The job descriptions are more detailed, but this does not represent a change in duties from what both have been doing. The job descriptions were developed with RCAC as part of the Technical Managerial and Financial Analysis that we did and are now being incorporated into the contracts. No pay change was included in either contract.